

Executive Council Minutes
Louisville, Kentucky
June 13 – 16, 2005

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MONDAY MORNING, 6/13/2005

The meeting was called to order by the Presiding Bishop at 9:45 a.m. Bishop Griswold introduced The Reverend Dr. Gregory Straub. Dr. Straub was appointed Executive Officer of DFMS by the Presiding Bishop and the President of the House of Deputies. He was also appointed Secretary of the House of Deputies by the President, House of Deputies. The Executive Council was asked to elect Dr. Straub Secretary Pro Tempore of General Convention. A motion was made, seconded, and approved unanimously. Bishop Griswold then called upon Dr. Straub, as Secretary, to take the roll call.

Present, unless marked otherwise.

Frank Griswold	Julio Holguin	John Vanderstar
George Werner	Ken Kesselus	Tim E. Vann
Bonnie Anderson	Timothy Kimbrough	Lillian Yeager
Cynthia Black	Stephen Lane	Ted Yumoto
R.P.M. Bowden	Sandra McPhee	
Carmen Brooks	Ted Mollegen	OFFICERS OF THE DOMESTIC
Kim Byham	Frank Oberly - absent	AND FOREIGN MISSIONARY
Ann Coburn	Russell Palmore	SOCIETY
Louie Crew	Diane Pollard	Kurt Barnes
Theodore Daniels	Titus Presler	Patricia Mordecai
Sharon Denton - arrived late	Brian Prior - absent	Gregory Straub
Dorothy Fuller	Wilfrido Ramos-Orench	
Del Glover - absent	Terry Roberts	CANADIAN PARTNERS
Edward Godden	Edward Rodman – arrived late	Michael Ingham
Thomas Gossen	Catherine Roskam	Andrew Welsey - absent
Anthony Guillen – arrived late	Stacy Sauls	
Sarah Harte	Becky Snow	
Josephine Hicks - absent	Kwasi Thornell - absent	

The Presiding Bishop asked for a motion to accept the minutes. The agenda was approved. He then introduced new staff members Thomas Mansella, Translation Coordinator, and Rebecca McClain, Church Deployment Office, and introduced Lynne Griffio from Ministry Development, who is not a new staff member but is attending an Executive Council meeting for the first time.

The minutes from the Austin meeting were approved. The minutes from the Mundelein meeting were approved.

REPORTS FROM COMMITTEE CHAIRS

RUSSELL PALMORE, REPORTING FOR ADMINISTRATION AND FINANCE:

A&F will be looking at financials, Audit Committee's amended charter, task force reports on unfunded resolutions and the Building Fund, and updated Mission Funding charter. They will be receiving reports on the renovation of 815, the Archives, and 2007-2009 budget process.

CYNTHIA BLACK, REPORTING FOR CONGREGATIONS IN MINISTRY

CIM will hear from the Standing Commission on Domestic Mission and Evangelism, from the Committee on Science, Technology and Faith about the Catechism of Creation, and the Domestic Missionary Partnership. They will deal with many Constable Fund requests, and developing priorities for themselves as a committee – they have identified resources for engaging the world and evangelism.

CATHERINE ROSKAM, REPORTING FOR INTERNATIONAL CONCERNS

At each meeting, INC focuses on a different area. At this meeting they are focusing on Latin America and the Caribbean. Other issues for this meeting are the emergency in Haiti, Church Pension Group meeting in Province IX, reports on the Middle East with regard to the ongoing conversation on divestment, and from the Liberia Covenant Committee. Cathy noted with sadness and gladness the resignation of Benjamin Musoke-Lubega, who is leaving the Church Center to work at Trinity in New York. Benjamin has done a wonderful job in the time he was at 815. Timothy Kimbrough will report on his month spent in the Philippines, and Titus Presler and Sandra McPhee, on the Standing Commission on World Mission and EPGM. They will discuss the ACC and also discuss the reworking of AGR's sense of vision.

JOHN VANDERSTAR, REPORTING FOR NATIONAL CONCERNS

John Vanderstar, as Vice Chair of National Concerns, is reporting in the absence of Kwasi Thornell, Chair. NAC has resolutions on Jubilee Centers, expanding the mandate of the Committee on Science, Faith and Technology, and immigration legislation. John commended Richard Parkins on 25 years of working in the area of migration ministries. Thom Chu sent policies of the National Council of Churches on the disabled, children, and public schools, which they will review. The committee will hear from Pat Mordecai and John Colon about the Episcopal Church Center staff's anti-racism efforts. They will discuss a resolution received in Austin recommending an apology for slavery and reparations.

Next, the Presiding Bishop asked for a motion to ratify the election of Board members of ERD. It was moved, seconded and approved. Board members that were ratified are:

The Rev. Dr. William Robert Abstein II	Stephen Duff	Wm. Steve Sandahl
Jacob F. Bryan IV	Robert Jenkins	Jill Oettinger
The Rev. Gwen L. Buehrens	Karen Montagno	
The Rev. Sandra Castillo	William Reese	

OPENING REFLECTIONS FROM THE CHAIR AND VICE CHAIR

Bishop Griswold spoke of some of his travels since the last meeting. In April, he attended the annual Episcopal Communicators convention in Salt Lake City. For him, the highlight was a panel discussion of 6 people under the age of 30. They reflected on what has drawn them to the church – the capacity to welcome and the capacity to worship. They were also clear on their request not to plan a liturgy for them without consulting them. He then flew to Detroit and crossed the river to Windsor to take part in a meeting of bishops of the Anglican Church of Canada and also some of our bishops. The feeling at the end of the meeting was that there need to be more meetings of that kind. He also visited the dioceses of Rhode Island and Southern Virginia, went to Seattle at the invitation of the Archbishop of Seattle who is the Roman Catholic Co-Chair of the Anglican Roman Catholic International Theological Commission, and made two visits to Washington. He attended a convocation on hunger and participated in the “One” campaign, focused on ending poverty. He will leave shortly for Armenia to meet with the new Catholics.

Regarding next week's ACC meeting in Nottingham, representatives Catherine Roskam, Michael Battle, Jane Tully, Susan Russell, Neal Alexander and Charles Jenkins will be making a presentation. Text will not be made public until it is presented. There is an appendix by Pamela Darling that shows almost 40 years of reflection on homosexuality.

Dean Werner began by saying he is delighted that Gregory Straub is here, and that one year from today we will be at General Convention. He suggested to Executive Council that, in their free time, they reflect on what we need to be doing in the next year. Is there a place to go to make us better stewards? His Council of Advice will be picking chairs and co-chairs of legislative committees for General Convention.

There was a short break, and the remainder of the morning was spent in private conversation.

Holy Eucharist and Lunch Break.

MONDAY AFTERNOON

The first part of the afternoon was spent in committee. Then, Council members reassembled in plenary for a presentation by Tony Minopoli at the request of the Investment Committee.

Mr. Minopoli addressed the issue of the pay out rate. He gave a short history of the double digit returns of the 1980's and 1990's during a very strong equity market. He then explained the lower rates of today's market, and recommended adjusting the payout rate from 5.5% to 5%. Shifting the spending rate to 5% would be the prudent move; otherwise we may be forward spending future dollars today. There was a brief question and answer period. A resolution addressing this issue will be voted on later in the meeting.

Dinner Break

MONDAY EVENING

Monday evening was spent in anti-racism training, facilitated by Council members Ed Rodman, RPM Bowden, and Bonnie Anderson.

TUESDAY MORNING, 6/14/05

The morning was spent in anti-racism training.

At 11:45, Executive Council members and staff boarded buses to transport them to the National Center of the Presbyterian Church, which is located in Louisville. There, they were met by Clifton Kirkpatrick, Stated Clerk of the General Assembly. Mr. Kirkpatrick gave a brief tour of the building, and over lunch, several key members of the Presbyterian Church addressed the group.

TUESDAY AFTERNOON

The afternoon was spent in anti-racism training.

WEDNESDAY MORNING, 6/15/05

Wednesday morning was spent in committee.

WEDNESDAY AFTERNOON

Dean Werner called upon the Secretary for announcements. Dr. Straub announced that two NAC resolutions have been changed to CIM resolutions. NAC 027 is now CIM 035 and NAC 028 is now CIM 036. The consent calendar will be voted on tomorrow, at the start of the afternoon session. The following items have been placed on the Consent Calendar:

- | | | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|---------|
| A&F 074 | A&F 079 | CIM 026 | CIM 028 | CIM 030 | CIM 032 | CIM 034 | INC 039 |
| A&F 077 | A&F 080 | CIM 027 | CIM 029 | CIM 031 | CIM 033 | NAC 026 | INC 040 |

This concluded the announcements.

Dean Werner announced that the consent calendar will be posted outside the meeting room. He stated that this afternoon is dedicated to mission and introduced Jim Lemler, Director of Mission. At the request of Executive Council, this afternoon will be spent hearing about 20/20 and Mission and Evangelism. Jim introduced Lallie Lloyd of the Diocese of Massachusetts, Vice Chair of the Standing Commission on Domestic Mission and Evangelism, and Charles Fulton, Director of Congregational Development. Sarah Lawton, Chair of SCDME was not able to be here due to an illness in the family. Jim invited staff and guests to join Council members at the tables, as work will be done in small groups.

Four purposes of this presentation are:

1. To consider some trends as they are evident in parochial statistics
2. Presentation and conversation of reflection by the Standing Commission of Domestic Mission and Evangelism
3. Important work of discussion and conversation
4. To set all of this in the context of American religious life

Two words that keep emerging are urgency and hope. The situation is urgent, because culture in the church is changing. There is a gradual, but real and systemic decline. It is also a hopeful time for us, and our mission reflects and shows that hope.

Next, Jim introduced Charles Fulton, who said that Jim's message is one of hope, and his is one of truth. He cautioned not to overreact to the numbers, as that is just one way of measuring, and the data that is collected, counting or measuring average Sunday attendance, is not a measure of faith. However, when you are in a systemic decline, time will only make it worse. There is a tendency to deny or blame other people instead of addressing the decline, but in the Episcopal Church, major congregations are experiencing some decline rather than growth.

Jim then asked table groups to talk about issues or questions that are important to you, and there was some discussion.

He then introduced Lallie Lloyd, who gave her message "All mission, all the time". Her request to Executive Council:

- Accelerate and expand financial commitment to mission
- Reach across boundaries
- For the new Presiding Bishop – choose someone who lives boldly into God's mission for the 21st century.

After Lallie's presentation, there was a time for question and answer, and a discussion on mission and building congregations and problems encountered.

Jim Lemler then asked the table groups to write down something Executive Council must do, or if already doing it, must emphasize, to live into this mission of vision. He asked that after discussion, each table come up with something to give to Cynthia Black and the Congregations in Ministry committee.

He then introduced Robert Williams, Director of Communication, who welcomed Thomas Mansella, newly hired Translation Coordinator. Bob discussed the National Advertising campaign, which will be aired in 3 marketing cycles. The first cycle, Listening, will begin on or around September 1. The second cycle, Growth, begins in winter and spring of 2006, the third cycle, Community, begins May 1. He showed a story board being developed for the Spring cycle, which was received positively. He also showed a spot planned for the holiday time, and one planned for the Gen X population, presented in Spanish and English.

Dean Werner adjourned the meeting with a reminder that this evening will be a dinner with Bishop Gulick and members of the Diocese of Kentucky.

THURSDAY MORNING, 6/16/05

Dean Werner announced that committee reports would begin with Cynthia Black for Congregations in Ministry. He introduced the Secretary, who made the following announcements:

A&F 074 will be A&F 074-1 due to a duplication in numbering. The consent calendar will be taken up at 2:00 p.m. this afternoon.

COMMITTEE REPORTS

CONGREGATIONS IN MINISTRY (CIM)

Cynthia introduced the Rev. Canon Johnnie Ross of the Science, Technology and Faith Committee to present the Catechism of Creation, which his committee prepared. Council members thanked him for his work and commended the committee for all they have done. Dean Werner also thanked staff member Tony Jewiss for his work with the committee.

Cynthia Black then presented CIM 035 for consideration.

CIM 035 - Adopted

To: The Executive Council

From: The Standing Committee on National Concerns

Date: May 3, 2005

Re: Commending the Catechism of Creation

Resolved, That the Executive Council commends to the Church the Catechism of Creation produced by the Committee on Science, Technology and Faith for study in parish education and faith formation classes, Episcopal schools, diocesan and parish workshops, vacation Bible programs, summer camps, retreats, and other programs.

Explanation

The Catechism of Creation, written in the traditional Question and Answer form, responds to an essential need for Episcopalians to become better educated about fundamental elements of Christian faith and modern science. It provides a detailed exposition of the doctrine of creation from biblical and patristic perspectives. It introduces basic information about modern scientific discoveries and theories about the history of the universe and of life, and contemporary creation theologies that respond to these developments. And it outlines the biblical basis for the Church's commitment to creation care, and suggests ways that individuals and congregations might live out this ministry.

Unfortunately, the theology of creation has been seriously neglected in Christian education in recent years, and many people are confused about the meaning of the terms "creation" and "creationism." Furthermore, few Americans truly understand what science is and what scientists do, and the great majority are ill-informed and confused over debates about evolution, creationism and the intelligent design movement. Episcopalians need a good grasp of creation theology and also of the nature, workings, and theories of modern science if they are to participate intelligently in discussions within the Church and outside of it on important issues relating to science and Christian faith. The Catechism of Creation and the attendant resources that will be made available to support it will help to meet these needs. For example, they will enable Episcopalians who participate in discussions at school board meetings over issues of science education to offer a more informed Christian witness that affirms creation and supports good science education.

Study of the Catechism will also invite congregations to develop an intentional ministry of caring for creation in their own communities. It offers theological and ethical underpinnings for responsible environmentalists, and can serve as a tool for evangelism for those committed to the environment. It may also inspire congregations to incorporate the celebration of God's creation into common worship.

In addition to formal study, the Catechism of Creation may also serve as a resource for devotional purposes. It invites Episcopalians to enter into a richer and fuller relationship to and appreciation for God’s magnificent creation, to celebrate it with thanksgiving, and to devote ourselves to caring for it.

CIM 036 was sent back to National Concerns.

CIM 023 deals with budgeting. Thom Chu explained that one third of the one million dollars has gone to campus ministry. Catherine Roskam remarked that it seems like EYE money is a little tight and she would like to see more funding put toward that.

CIM 023 - Adopted

To: Executive Council
 From: The Standing Committee on Congregations in Ministry
 Date: June 15, 2005
 Re: 2005-2006 Allocations for New Initiatives with Young Adults and Youth

Resolved, That the Executive Council, meeting in Louisville, KY, affirm the following allocations for youth, young adult, and higher education ministries in 2005 and 2006, in accordance with the General Convention budget passed in 2003 and the strategy adopted by the Executive Council from its Advisory Committee on Young Adults and Youth in June 2004:

\$508,000.00	Total New Initiatives for 2005	\$400,000.00	Total New Initiatives for 2006
\$167,000.00	Campus Ministry Start-Up Grants (A077)	\$167,000.00	Campus Ministry Start-Up Grants (A077)
\$60,000.00	Campus Peer Ministry (A077)	\$30,000.00	Campus Peer Ministry (A077)
\$117,000.00	Young Adult Network (A077)	\$88,000.00	Young Adult Network (A077)
\$15,000.00	Short-Term Internships Program (A065)	\$30,000.00	Short-Term Internships Program (A065)
\$37,000.00	Youth Peer Ministry (A077)		
\$20,000.00	Faith in 3D (ecumenical youth gathering) (A077)	\$25,000.00	Faith in 3D (ecumenical youth gathering) (A077)
\$50,000.00	Sabbath Summit (Youth Min. & Spirituality Project) (A077)		
\$10,000.00	Youth Mission Exchange (A077)	\$50,000.00	Youth Mission Exchange (A077)
\$28,000.00	EYE Media Support (A077)		
\$4,000.00	Youth Min. & Spirituality Project Implementation (A077)	\$10,000.00	Youth Min. & Spirituality Project Implementation (A077)

CIM 024 – The United Church of Christ was able to raise money through on-line contributions. An amendment was proposed to add the phrase “and other endeavors” but the amendment failed. An amendment to change the word “national” to “churchwide” was approved.

CIM 024 – Adopted

To: Executive Council
 From: The Standing Committee on Congregations in Ministry
 Date: June 15, 2005
 Re: Online Contribution System

Resolved, That the Executive Council, meeting in Louisville, KY, authorize the Office of Communication to implement an online contribution system for the support of church-wide advertising efforts of the Episcopal Church; and be it further

Resolved, That such online contribution system meet the best practice standards for use of technology.

Explanation

Evangelism is the shared task of all Episcopalians, and mass media advertising is one means of reaching to those unaffiliated with the Episcopal Church. Online fund raising is an increasingly efficient mode of fund raising especially among Gen X. The high cost of advertising requires creative approaches to fundraising. The United Church of Christ has raised some \$600,000 through online contributions to its national advertising campaign.

CIM 025 Amending Mission Priorities is on hold.

Each June, CIM will deal with Constable Fund applications. \$50,000 will be held in reserve for emergency requests. CIM 037 asks for \$20,000 from that reserve for kids in Province IX to cover their transportation costs to EYE.

CIM 037 – Adopted

To: Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Reserve for EYE

Resolved, That \$20,000 from Constable Reserve Fund be used for the 2005 Episcopal Youth Event in Berea, KY.

Explanation

Funds will be used to support transportation of young people from Province IX and other resource-scarce settings.

CIM 038 – Adopted

To: Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Affirming the Work of the Office of Native American Ministries for the Decade of Remembrance, Recognition and Reconciliation

Resolved, That the Executive Council, meeting in Louisville, KY, affirm the work of the Office of Native American Ministries in the preparation and implementation of a comprehensive plan to fulfill the Covenant for the Observance of the Decade of Remembrance, Recognition, and Reconciliation, 1997-2007.

Explanation

The 72nd General Convention declared the beginning of the “Decade of Remembrance, Recognition, and Reconciliation.” It was a way to mark the observance of the Jamestown Settlement’s 400th Anniversary and to apologize for the insensitivity of the Anglican Church in its relationship to the Indigenous peoples of this land by calling them “savages.” In 1997, on All Saints’ Day, in Jamestown, VA, the Presiding Bishop made Covenant for this Observance with the Native members of the Episcopal Church for the advancement of the Indigenous Peoples by the Year 2007.

With Resolution C008 in 1991, the declaration in 1997, and having been granted \$450,000 from Executive Council in November 2004, to fulfill this Covenant, the National Missioner met with the current members of the Episcopal Council of Indigenous Ministries. We reviewed the goals for Remembrance, Recognition, and Reconciliation with emphasis on youth and young adult mentoring, congregational development, and foundational support for Episcopal Ministry in Native American territories for both rural and urban areas.

At a strategy meeting held in February 2005, committees were formed to focus on the following areas: Education and Training, Liturgy and Liturgical Events, Youth and Young Adult Leadership, Congregational Development, and Office Program Development. The Committees and the National Missioner have submitted the strategic goals and budget for the next two years.

The implementation of these programs and budget will be the responsibility of the National Missioner and the staff of the Office of Native America Ministries. Budgeted amount: \$225,000 (2005) and \$225,000 (2006).

CIM has asked that one of the Ethnic Congregation Ministry folks meet with them at each meeting. Angela Ifill attended the full meeting, and Janine Tinsley-Roe joined them for a short time this meeting

A question was raised regarding CIM 033 and CIM 037 – they seem to be the same. It was explained that prioritizations were made on the merits of each one.

Cynthia thanked the committee for their hard work, especially Vice Chair Terry Roberts and Secretary Steve Lane. This concluded CIM's report.

ADMINISTRATION & FINANCE

Next to report was Russ Palmore for A&F.

John Colón, Director of Human Resources, presented an overview of the EEO experience. He reports that Human Resources continues to recruit candidates from protected groups and to fund employee development programs. Most persons of color are in the lower two categories, technicians and office workers, while they continue to be under-represented in senior management and professional positions.

A design team was formed to plan the anti-racism training at the Church Center. The team consists of John Colón, Vivian Harrison, Robert Williams and Jayne Oasin. The first effort was a large group gathering, addressed by Dr. Forbes of the Riverside Church. Two more speakers have been scheduled, one in late fall, 2005, and one in early 2006. There will also be small group work. Employees will be organized by floor in the hope that this will build community. In September, 2005, the first presentation of the staff orientation will be held.

There was a short break, and committee reporting continued with Russ Palmore for A&F.

For A&F 062(s), an amendment was passed, adding the phrase "employed by DFMS". An amendment changing the word "periodically" to "annually". This amendment was not passed.

A&F 062(s) – *Adopted*

To: Executive Council

From: The Standing Committee on Administration & Finance

Date: June 13, 2005

Re: Currency Fluctuation Adjustments to Salaries DFMS Pays to Missionaries Overseas

Resolved, That the Executive Council of the Episcopal Church will periodically review contracts with overseas missionaries employed by DFMS and will consider adjusting their stipends when currency fluctuations severely impact their standard of living.

Resolved, That a standardized policy of compensation for overseas missionaries be developed.

Resolved, That, in order to enable this resolution, Executive Council requests the Human Resources Office of the Episcopal Church to work closely with the Mission Personnel Office in the area of administrative support.

Resolved, That the Executive Council gratefully commends the Mission Personnel Office for exemplary service and support for our missionaries overseas, enabling the light of Christ to be seen around the world.

A&F 075 relates to presentation by Tony Minopoli on Monday. There was a lengthy debate, and the resolution was carried by a small margin. After the vote, the point was made that this was a difficult vote and the Council needs to scrutinize the budget very carefully.

A&F 075 – Adopted

To: Executive Council
From: The Standing Committee on Administration & Finance
Date: June 13, 2005
Re: Investment Income Spending

Resolved, That Executive Council, meeting in Louisville, Kentucky, June 13-16, 2005, establishes a 5% investment income payout rate over a rolling 5-year period for investment revenue income projected in the 2007-2009 draft Budget for the Episcopal Church.

Explanation

It will be very difficult, if not impossible, to maintain a spending rate of 5.5% of endowment income going forward into the next triennium without invading the endowment corpus. Even a 5% spending rate, given market projections, is problematic.

Roughly 25% of the Budget for the Episcopal Church is funded by the endowment income.

Holy Eucharist and Lunch

THURSDAY AFTERNOON

Bishop Griswold welcomed the bishop of Kentucky, Bishop Ted Gulick.

The consent calendar was called and *Adopted*.

CONSENT CALENDAR

A&F 074-1

To: Executive Council
From: The Standing Committee on Administration & Finance
Date: February 9, 2005
Re: Trust Fund No. 815: Astor Fund

Resolved, That the \$244,696.68 accumulated balance of trust fund income be released to the Diocese of Long Island for ongoing projects.

Explanation

The income from Trust Fund No. 815, The Astor Fund, is restricted to projects within the five boroughs of New York City. Under the authority of an advisory council, The Astor Fund Committee disburses it, with final approval by Executive Council. In 1997, grants to the Diocese of Long Island were suspended, as the diocese had not submitted accounting for the monies that had previously been disbursed to them and which had not been expended. Executive Council passed resolutions in 1998, 2001 and 2003 authorizing disbursement of portions of undisbursed income.

The Diocese of Long Island has provided accounting for all monies previously disbursed and has identified projects for the current amount requested. The Astor Fund Committee, meeting on February 8, 2005, passed a motion unanimously recommending authorization of the disbursement of accumulated funds to the diocese.

A&F 077

To: Executive Council
From: The Standing Committee on Administration & Finance
Date: June 15, 2005
Re: Diocese of Northern Malawi Draw from Trust Funds 863.02

Resolved, That a total of \$100,000 be committed from Trust Fund #863.02 to support the observation of the centenary of the cathedral in the Diocese of Northern Malawi and to support the operating expenses of the diocese.

Explanation

Trust Fund 863.02 resulted in 1996 from the division of Trust Fund 863 in equal parts to benefit the Diocese of Lake Malawi and the new Diocese of Northern Malawi. The trust was originally established by the Diocese of Texas to "...help sustain the operation of the diocesan headquarters and...for training of additional priests...". The Diocese of Texas has given its approval to make this distribution.

A&F 079

To: Executive Council
From: The Standing Committee on Administration & Finance
Date: June 16, 2005
Re: Director of Investment Management and Banking

Resolved, That the Executive Council consents to the appointment of Margareth Crosnier de Bellaistre as an officer of the Domestic and Foreign Missionary Society with the title of Director of Investment Management and Banking.

Explanation

This appointment is required to effect many banking transactions.

The By-Laws of Executive Council and the DFMS, Article 1. Section 6, provide that the Presiding Bishop "...may appoint, with the consent of the Council, one or more Assistants to the Financial Officer...Each such Assistant shall have such powers and perform such duties as may be assigned by the Financial Officer."

The Treasurer has promoted Margareth Crosnier de Bellaistre to serve as Director of Investment Management and Banking. Margareth has served the DFMS in various finance positions since 1983, serving most recently in the Controller's Office with responsibilities for budgeting and administration of over \$5.5 million of government grants for Episcopal Migration Ministries. This appointment enables the DFMS to promote from within a hard-working, detail oriented and supportive employee.

A&F 080

To: Executive Council
From: The Standing Committee on Administration & Finance
Date: June 16, 2005
Re: Authorized Signatories for Certain Financial Transactions

Resolved, That Margareth Crosnier de Bellaistre and June A. Victor are designated as employees authorized to sign all checks, drafts, orders for payment of money, or bills of exchange, of the Executive Council or of the Society; and be it further

Resolved, That Margareth Crosnier de Bellaistre and June A. Victor are designated as employees authorized to sign receipts for gifts, contributions, bequests and legacies to the Episcopal Church, the General Convention, the Council or the Society or refunding or indemnity contracts; and be it further

Resolved, That Margareth Crosnier de Bellaistre is appointed an Assistant Treasurer of the Society for purposes of i) signing contracts related to hotel, transportation and catering and ii) issuing instructions on behalf of the Society to buy and/or sell any and all forms of securities of any and every kind and nature, secured and unsecured, whether represented by trust, participation and/or other certificates or otherwise.

Explanation

These appointments are required to effect many banking transactions, including check issuance; and to assist the Treasurer in the routine approval to secure hotel accommodations and related travel and entertainment services.

CIM 026

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Anglican Women Faith in Action

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for the Anglican Women Faith in Action project funded by a \$90,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 027

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Chaplaincy Formation Program

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for the Chaplaincy Formation Program funded by a \$150,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 028

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Episcopal Asian-American Clergy Collegiums

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Episcopal Asian-American Clergy Collegiums funded by a \$75,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 029

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Filling the Gap

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Filling the Gap: Vocational Development and Lifelong Learning for Deacons funded by a \$75,000 grant from the Constable Fund

Explanation

See grant application.*

CIM 030

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: General Convention 2006 Activities with Children

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for General Convention 2006 Activities with Children, Youth and Young Adults funded by a \$15,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 031

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Prison Ministries Educational Resources

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Prison Ministries Educational Resources funded by a \$10,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 032

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Province IX Education Resources & Network Development

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Province IX Education Resource and Network Development funded by a \$50,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 033

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Province IX Participation in EYE

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Province IX Participation in the Episcopal Youth Event funded by a \$20,000 grant from the Constable Fund.

Explanation

See grant application.*

CIM 034

To: The Executive Council
From: The Standing Committee on Congregations in Ministry
Date: June 15, 2005
Re: Constable Fund Application: Renewal of Catechumenal Resources for the Church

Resolved, That the Executive Council, meeting in Louisville, KY, approve the proposal for Renewal of Catechumenal Resources for the Church funded by a \$30,000 grant from the Constable Fund.

Explanation

See grant application.*

**Constable Fund grant applications are on file in the General Convention office and are available upon request.*

NAC 026

To: The Executive Council
From: Rose Brunell
Date: May 2, 2005
Re: Jubilee Resolutions

Listed below are Jubilee Programs to be reviewed by Executive Council on June 13-16, 2005.

NEW

1. A Place of Grace
55 New Park Avenue
Hartford, CT 06106
The Rev. Richard Maxell
Diocese of Connecticut

2. Centro de Cuidado Infantil Todos los Santos
All Saints Day Care Center
P.O. Box 1106
San Pedro Sula, Cortez Honduras
The Very Rev. Pascual Torres
Diocese of Honduras

3. Fe Y Alegria Episcopal Church & School
Fe, Alegria, y Esperanza Housing Development
P.O. Box 586
San Pedro Sula, Cortez Honduras
The Rev. Fidencio Villalobos
Diocese of Honduras

4. St. Thomas the Apostle Church
7501 Hollywood Blvd.
Hollywood, CA 90069
The Rev. Mark D. Stuart
Diocese of Los Angeles

5. St. Anna's Episcopal Church
1313 Esplanade Avenue
New Orleans, LA 70116
The Rev. William H. Terry
Diocese of Louisiana

6. South County Assistance Network (SCAN)
5757 Solomons Island Road
Lothian, MD 20711
Frank Gould
Diocese of Maryland

7. The Rev. Jo Beecher
Komo Kulshan Cluster
415 S. 18th Street
Mount Vernon, WA 98274
Diocese of Olympia

REAFFIRMATIONS

8. Family Matters Playskool at Calvary Church
510 Summit Street
Bridgeport, CT 06606
The Rev. DeOla Barfield
Diocese of Connecticut

9. St. John's Episcopal Church
(formerly Greater Waterbury Interfaith Ministries)
16 Church Street
Waterbury, CT 06702
Susan Pronovost
Diocese of Connecticut

10. St. Andrew's Episcopal Church
262 Shelton Avenue
New Haven, CT 06511
The Rev. Tracy Johnson
Diocese of Connecticut

11. St. James/Church Mission Society
62 East Grand Avenue
New Haven, CT 06513
The Rev. Geoffrey Little
Diocese of Connecticut

12. The Episcopal Church of the Good Shepherd
155 Wyllys Street
Hartford, CT 06106
The Rev. Richard Silbereis
Diocese of Connecticut

13. The Family Center of St. John's
468 Fairfield Avenue
Bridgeport, CT 06604
Valzie Peterkin
Diocese of Connecticut

14. Trinity Episcopal Church Jubilee Center
124 E. Washington
Alpena, MI 49707
The Rev. Bruce Michaud
Diocese of Eastern Michigan

15. Broken Bread
St. Paul's Cathedral
51 West Division Street
Fond du lac, WI 54935
Kathleen MacGregor

Diocese of Fond Du Lac

16. Crossroads of Michigan Ministries
92 East Forest
Detroit, MI 48201
Mary Honsel
Diocese of Michigan

17. St. James Family Center
1134 Columbia Street
Cathlamet, WA 98612
Carol Carver

Diocese of Olympia

18. Extensive Network of Social Ministries
875 Cotton Street
Shreveport, LA 71101
The Rev. Kenneth Paul
Diocese of Western Louisiana

INC 039

To: The Executive Council
From: The Standing Committee on International Concerns
Date: May 2, 2005
Re: New Mission Partners

Resolved, That the Executive Council express its appreciation for the following appointments made by the Presiding Bishop:

The Rev. John Habecker – Diocese of Los Angeles – assigned as Parish Priest in the Diocese of El Salvador. This appointment is for the period of three years beginning February 1, 2005.

Addr: c/o c/o Diocese of El Salvador - Apartado (01) 274 - San Salvador – EL SALVADOR.

Ms. Lyra Harris – Diocese of Northern California – assigned as Micro Enterprise Developer in the Diocese of Honduras. This appointment as a Young Adult Service Corps volunteer is for the period of one year beginning March 24, 2005. **Addr:** Diocese of Honduras - Residencial Villa Colonial - Bloque B Casa 28 - Tegucigalpa – Honduras.

INC 040

To: The Executive Council
From: The Standing Committee on International Concerns
Date: May 31, 2005
Re: New Companion Diocese Relationship

Resolved, That the Executive Council meeting in Louisville, Kentucky from June 13 – 16, 2005 vote to recognize a new Companion Diocese Relationship between the Diocese of Los Angeles and the Diocese of Jerusalem in the Episcopal Church in Jerusalem and the Middle East for a period ending on December 31, 2007, unless extended or terminated by mutual consent.

This concludes the consent calendar.

Committee reports continued with Russ Palmore for A&F.

A&F 076 – *Adopted*

To: The Executive Council

From: The Standing Committee on Administration & Finance

Date: June 15, 2005

Re: Cuttington University College Draw from Trust Funds 892 and 844

Resolved, That a total of \$150,000 be committed from Trust Fund #892 to meet the Cuttington University College's obligation under the terms of the American Schools and Hospitals Abroad (ASHA) grant contracts; and be it further

Resolved, That up to \$300,000 be withdrawn from Trust Fund #844 (Cuttington University College Endowment Fund) and be remitted to Cuttington University College (CUC), upon receipt of properly executed contracts and approved invoices, to enable the College to complete payment for a re-roofing project, to build new dormitories to increase enrollment capacity, and for general operating expenses.

Explanation

This request for assistance comes from The Rt. Rev. Edward Neufville, bishop of Liberia and President of the Cuttington University College Board of Trustees and the Executive Committee of the CUC trustees.

The Episcopal Church of the USA (ECUSA) has a mission history in Liberia that dates back to the 1830s. Liberia was a diocese of PECUSA until 1982, when it became part of the Province of West Africa.

Cuttington University College was founded in 1889, with a gift of \$5,000 from then treasurer of ECUSA, Robert Fulton Cutting. Since then, PECUSA has assisted the institution with financial and missionary support. CUC has been closed three times since its inception – during the Depression, during World War II, and during the civil war in the 1990s.

Trust Fund #892 was established in 1985 to meet the matching fund requirement of the United States Agency for International Development (USAID) contract for Cuttington University College. Trust fund #844 was established by the Executive Council from undesignated Venture in Mission funds.

Since October 2003, Liberia has functioned under an interim government headed by Gyude Bryant, a graduate of CUC, along with the help of UN peacekeepers. Peace and security is returning to Liberia and CUC has returned to its campus in Saucoco, Bong County. The student population exceeds 1,300, the highest in Cuttington's history and more than double the enrollment of one year before; students include 600 women and 300 former combatants. Cuttington is working with the European Union helping farmers in the community grow better rice.

The requested funds will be used to complete the DFMS obligation under a U.S. Agency for International Development grant for an electrification project; to complete payment for re-roofing the college buildings; and for construction of additional dormitory space.

During CIM's presentation, CIM 025 was deferred. A&F 078 pertains to the Mission Priorities, and is a product of a subcommittee chaired by Ken Kesselus charged with the development of budget priorities.

An amendment was proposed inserting in Priority #3 the phrase "educational and lifelong learning opportunities". This amendment was defeated. Another amendment, inserting the sentence "We recognize that all of the work of mission depends on increasing the leadership capacity of clergy and lay leaders of the church." was proposed. After some discussion, this amendment was passed.

A re-numbering of the priorities, moving the second priority to the first spot was proposed, but not carried.

A&F 078 – *Adopted*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: June 13, 2005
Re: Mission Priorities for Budget Building

Resolved, That the Executive Council request the Church Center staff to prepare a draft budget for the 2007-2009 Triennium based on the following:

We offer these mission priorities as an expression of our commitment to Jesus Christ.

We are committed to the importance of our ministry of reconciliation and communion at every level of our communion.

We embrace diversity and seek to promote inclusion and power sharing which underlie and inform all priorities, decisions, and all that we do. In faithfulness to these commitments, we continue to honor our covenants and partnerships with overseas dioceses. We recognize that the work of mission depends in large part on increasing the leadership capacity of clergy and lay leaders of the church. We affirm the spirit of the budget adopted by the 74th General Convention and identify for the mission of the Church during 2007-2009 the following priorities, listed in rank order of importance:

1. **YOUNG ADULTS AND YOUTH:** Reaching out to young adults and youth through intentional inclusion and full incorporation in the thinking, work, worship and structure of the Church.
2. **RECONCILIATION AND EVANGELISM:** Reconciling and engaging those who do not know Christ by participating in God's mission of reconciling all things to Christ and proclaiming the Gospel to those who are not yet members of the church.
3. **CONGREGATIONAL TRANSFORMATION:** Revitalizing and transforming congregations through commitment to leadership development, spiritual growth, dynamic and inclusive worship, greater diversity, and mission.
4. **JUSTICE AND PEACE:** Promoting justice and peace for all of God's creation and reaching out to the dispossessed, imprisoned and otherwise voiceless needy.
5. **PARTNERSHIPS:** Reaffirming the importance of our partnerships with provinces of the Anglican Communion and beyond and our relationships with ecumenical and interfaith partners.

Russ then gave a brief synopsis of the situation of the Archives. The Episcopal Theological Seminary of the Southwest (ETSS) has raised the Archives' rent twofold as of 7/1/05, and fourfold as of 1/1/06. Ed Rodman, as a member of the Board of the Archives, commended Russ on his grasp of the situation. Sherry Denton, as a member of the Board of ETSS, gave some justification for the increase.

A&F 081 – *Adopted*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: June 15, 2005
Re: Episcopal Church Archives Strategy Committee

Resolved, That the Presiding Officers of the Executive Council immediately appoint an Episcopal Church Archives Strategy Committee composed of:

- The Archivist
 - 3 members of the Archives Board
 - 2 members of Executive Council
 - 3 representatives of General Convention (General Convention Secretary, General Convention, Treasurer and one other)
 - 2 persons with expertise specific to this project;
- and be it further

Resolved, That the responsibilities of the Episcopal Archives Strategy Committee shall be to:

1. Establish planning criteria for a new Archives site and building
2. Identify steps for project development and fundraising
3. Develop strategies for communicating the importance of the archives
4. Implement a process for bringing to General Convention a proposal and plan for consideration and adoption

A&F 082 – *Adopted*

To: The Executive Council

From: The Standing Committee on Administration & Finance

Date: June 14, 2005

Re: Revision of Charter of the *Mission Funding Initiative*

Resolved, That the Executive Council, meeting in Louisville, KY, June 13-16, 2005, hereby adopts the revised version of the Charter of the Mission Funding Initiative, which is attached.

Explanation

Advice from the Chancellor and several members of the senior staff leads to the recommendation that a few minor changes in the Charter adopted in Austin February 11-14, 2005, are indicated. The attached revised Charter shows by strikeovers the language to be deleted; language to be added is underlined.

1. In Section II, oversight by the Standing Commission on Stewardship and Development is eliminated, as oversight of ongoing program is not normally the function of such Standing Commissions. Executive Council will be the sole oversight body.
2. In Section III.A, responsibility of the Financial Officer is changed to involve accounting matters rather than all financial matters (which was an ambiguous term) and to be under his “direction” rather than “control” to remove another ambiguity. Also, the word “restrictions” has been replaced by “conditions” here and elsewhere to reflect the possibility that a donor might, for example, require that a gift be expended in the current year, which does not seem to qualify as a “restriction.”
3. In Section III.B, the requirement of separate audits for each of the three accounts has been eliminated as imposing an unnecessary burden and expense.
4. In Section III.C, reporting by the Financial Officer directly to General Convention has been eliminated, and this task is given instead to Executive Council.
5. In Section III.D, rather than bind DFMS to cover all expenses of the Initiative, and thus possible lose control of expenditure levels, DFMS is now expected to make “appropriate contribution” to those expenses, thus leaving the matter open to periodic negotiation.

Enactment of this revised Charter is recommended.

MISSION FUNDING INITIATIVE

Charter (revised)

I. PURPOSE.

The purpose of the Initiative is to work in conjunction with Provinces, Dioceses, congregations and other agencies and components of the Church to secure major gifts from individuals, foundations, corporations, trusts and other entities to further the transformational mission of the Church. Carrying out of this Purpose shall be a direct responsibility of the Presiding Bishop.

II. ORGANIZATION, OPERATION AND OVERSIGHT.

The Initiative shall be organized and operated as the Presiding Bishop shall designate from time to time so as to further its Purpose in the most effective manner. The Presiding Bishop may fix responsibility for operation of the Initiative as he/she sees fit and may assign tasks to existing staff members or may hire additional staff members or engage consultants. Oversight of the work of the Initiative shall reside in the Executive Council.

III. FINANCIAL.

A. All accounting matters relating to the Initiative shall be under the direction of the Financial Officer appointed pursuant to Canon I.4.3(e), subject to the provisions of this Charter. Records of each gift shall be kept showing the name or other identification of the donor, the date the gift was received, and the conditions if any attached to the gift. All gifts of cash shall promptly be invested pursuant to investment policies of the Domestic and Foreign Missionary Society ("DFMS"). All gifts of securities and other intangible and tangible property shall be promptly converted to cash and then invested in like manner.

B. All gifts collected through the efforts of the Initiative shall be held in three separate accounts (the "Accounts"). One such account shall hold all gifts to which the donor has attached conditions (the "Restricted Account"); another such account shall initially hold all gifts made jointly to the DFMS and any other entity, such as a Province, Diocese, congregation or agency (the "Shared Account"); another such account shall hold all unrestricted gifts (the "Unrestricted Account"). The Accounts shall be audited in conjunction with the annual audit of the accounts of the DFMS, and a separate audit report for the Accounts shall be prepared.

C. The Financial Officer shall report to the Executive Council on the condition of the Accounts at each meeting and Executive Council shall make such a report to General Convention at each of its meetings.

D. It is the expectation that DFMS will make appropriate contribution to the operational expenses of the Initiative.

IV. DISBURSEMENT OF FUNDS.

A. Funds in the Restricted Account shall be disbursed in compliance with the conditions placed thereon by the donors.

B. Funds in the Shared Account shall be divided between the DFMS and the other entity pursuant to the terms agreed to in each instance. The other entity shall be informed of any conditions placed on gifts by the donors and shall be responsible for honoring such conditions. The share of funds designated for the DFMS shall be transferred into the Restricted and Unrestricted Accounts as required by the terms of the gifts.

C. Funds contained in the Unrestricted Account shall be disbursed pursuant to the following:

1. Every reasonable effort shall be made to preserve the original principal of each gift.
2. Income, defined to mean dividends and interest, and appreciation of original principal may be disbursed in accordance with a Mission Plan as described below.
3. Appreciation of original principal may be disbursed only upon a finding by Executive Council, adopted on the affirmative vote of two-thirds of the members of Executive Council present and voting at a meeting thereof, that such disbursement is necessary to achieve the goals and objectives set forth in the Mission Plan that cannot reasonably be achieved in a timely manner in any other fashion.

V. MISSION PLAN.

A. The Executive Council shall, when it submits to the General Convention the Budget pursuant to Canon I.4.6(a), also submit a Mission Plan for the same budgetary period. The purpose of the Mission Plan is to show how major gifts are intended to be used to further the transformational mission of the Church.

B. The Mission Plan shall contain the following:

1. A Vision Statement to explain the reason for the Mission Plan and to aid in its interpretation.
2. A series of goals and objectives.
3. A series of detailed plans to carry out the goals and objectives.

C. The General Convention shall give consideration to the Mission Plan thus submitted and shall take such action thereon as it deems appropriate. The Executive Council shall have the authority to disburse the funds contained in the Accounts pursuant to the Mission Plan thus adopted by General Convention and shall also have the authority to make adjustments thereof to reflect changed circumstances.

D. Funds in the Accounts shall not be used to pay expenses normally authorized by the Budget for the Episcopal Church but may be used to augment such expenses so as to meet the goals and objectives in the Mission Plan upon an express finding to that effect by the General Convention or Executive Council, as the case may be.

Russ thanked his committee for all their work and introduced Tom Gossen for an update on the renovation of the Church Center. Tom reported that he and Diane Pollard are monitoring the renovation. The rental market in New York has improved and they have contacted a leasing agent.

Bishop Griswold then invited Michael Ingham, our Canadian partner, to speak to Council. Bishop Ingham said they he was energized and uplifted by the scope of the work being done. He feels that the Episcopal Church needs to pay a stronger role in the Anglican Communion. The voice of the Episcopal Church has been muted in the last few years; there is an overabundance of sensitivity that borders on timidity. He invited the Executive Council to meet in Vancouver.

AUDIT

Ann Coburn, representing the Audit Committee, presented the following resolution:

EC 003 – *Adopted*

To: Executive Council

From: Audit Committee

Date: June 16, 2005

Re: Audit Committee Charter

Resolved, That the Executive Council accepts and approves the Charter of the Audit Committee as reviewed and amended by the Audit Committee on June 7, 2005.

Explanation

In line with heightened attention to proper corporate governance, it is prudent for committees of boards of directors to review their functions and responsibilities periodically. The Audit Committee will review its Charter at least annually.

EXECUTIVE COUNCIL OF THE GENERAL CONVENTION AND THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA

AUDIT COMMITTEE CHARTER

Subject at all times to Article III of the By-laws of the Executive Council of the General Convention (the "Council") and of the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America (the "Society"), the Audit Committee (the "Committee") sets forth this charter:

STATEMENT OF PURPOSE

The purpose of the Committee of the Council and Society is to assist the Council in its oversight of and service as an independent, objective check and balance on the financial reporting and internal fiscal controls of the Society. In particular, the Committee shall assist the Council in its oversight of:

- The integrity of the financial statements and information of the Society, including the audited financial statements
- The independence, qualifications, performance and compensation of the Society's independent auditor
- The work of the Grants Auditor
- The operation and adequacy of the Society's internal fiscal policies, procedures and controls
- The Society's compliance with its internal fiscal policies and with related legal and regulatory requirements, including compliance with requirements applicable to U.S. Federal government awards received by the Society

MEMBERSHIP

Membership of the Committee is governed by Article III, Secs. 1 and 2 of the by-laws of the Council and Society, which state:

- The Committee shall be composed of six members of the Episcopal Church who shall not be officers of the Council or the Society or members of the Council's Investment Committee.
- Four members of the Committee shall be jointly nominated by the Council Chair and Vice-Chair and elected by the Council,
 - two of whom shall be elected members of Council (at least one of whom is serving on the Standing Committee on Administration and Finance) and
 - two of whom shall be members of the Church-at-large having experience in general business practices.
- Two members of the Committee shall be appointed by the Chair of the Joint Standing Committee on Program, Budget, and Finance pursuant to Joint Rules of Order II.11 of the General Convention.
- The members shall be elected triennially.
- After serving two terms, a member may not be re-elected until one triennium shall have elapsed.
- The Council Chair and Vice-Chair shall designate the Chair of the Committee from among its members.

In addition, it is recommended that the Executive Council seek to ensure that at least one member be a professional familiar with financial management or accounting in the not-for-profit environment; that the members be objective, capable and inquisitive and have knowledge of the Society's activities and environment and be able to commit the time necessary to fulfill their Committee responsibilities; and that members be prepared to exercise independence in judgment and possess a willingness to take positions that may be contrary to those of management.

AUTHORITY

The Committee shall have the explicit authority:

1. To conduct investigations of matters that may affect the integrity of financial reports or compliance with the internal fiscal controls of the Society;
2. To have full access to all fiscally-related information; and
3. With the consent of the Council, to obtain advice and assistance from external legal, accounting or other advisors as it deems appropriate to conduct these investigations.

RESPONSIBILITIES

In furtherance of its purpose, the Committee shall oversee the Society's financial reporting process, including management controls, policies and procedures that:

1. Safeguard the assets of the Society;
2. Ensure that all transactions are authorized and recorded properly;
3. Encourage a control structure and corporate environment that support good business practices; and
4. Minimize the risk of illegal acts and fraudulent reporting.

The Committee's specific responsibilities shall include, but shall not be limited to, the following:

A. Financial Statements:

Review with management and the independent auditor the annual financial statements and the key judgments and estimates underlying those statements.

B. Independent Auditor:

1. Recommend the appointment and review the performance of and the independent auditor;
2. Review with management and the independent auditor the annual audit scope, significant accounting policies and audit conclusions;
3. Provide a basis for direct exchanges of views and information between the Committee and the independent auditor concerning unresolved differences between management and the independent auditor arising from the audit, any failure of internal fiscal controls, or any other significant financial or accounting matters;
4. Review the independence and quality control procedures of the independent auditor and the experience and qualifications of the personnel that are providing services to the Society; and
5. At least annually, obtain and review a report by the independent auditor describing: the firm's internal quality-control procedures; any material issues raised by the most recent internal quality-control review, or peer review, of the firm, or by any inquiry or investigation by governmental or professional authorities, within the preceding five years respecting one or more independent audits carried out by the firm, and any steps taken to address any such issues; and, to assess the independent auditor's independence, all relationships between the independent auditor and the Society.

C. Financial Reporting, Auditing and Internal Controls:

1. Review with management and the independent auditor the integrity of the Society's financial reporting processes and disclosure; and
2. Discuss with management the Society's procedures and any related policies with respect to risk assessment and risk management.

D. Internal Audit:

1. Review the adequacy of the Society's internal fiscal control structure; and
2. Review the administration and activities of the grants auditing function.

E. Compliance and Legal:

1. Monitor compliance with the Society's whistleblower procedures for reporting concerns that address:
 - a) The confidential, anonymous submission by the Society's employees of concerns regarding questionable accounting or auditing matters; and
 - b) The receipt, retention and treatment of complaints received by the Society regarding

- accounting, internal fiscal controls or auditing matters;
- 2. Review with the Society's counsel legal matters that may have an effect on the Society's financial statements or related to significant regulatory matters; and
- 3. Report regularly to the Council relating to accounting and audit matters.

F. Other:

- 1. Initiate special investigations related to fiscal matters, where necessary;
- 2. Direct and/or conduct other special fiscally-related reviews as requested by the Council; and
- 3. Conduct an annual self-evaluation of the Committee's activities and effectiveness.

MEETINGS

There shall be a minimum of three scheduled meetings per calendar year. In addition, the Committee shall receive monthly financial statements. Special meetings may be called by the Chair as needed. The agenda for each meeting shall be as necessary for the Committee to carry out its duties under this charter.

The Committee may include in its meetings members of the Society's management, representatives of the independent auditor, any other financial personnel employed or retained by the Society or any other persons whose presence the Committee believes to be necessary or appropriate.

It is anticipated that these meetings will include:

- 1. Review of reports and briefings by Society officers and independent auditors on issues, problems and risks and their plans to deal with them;
- 2. Review of the plan and implementation of the work of the Grants Auditor;
- 3. Review of the approach and scope of the external audit;
- 4. Review of the financial statements and independent auditor's findings;
- 5. Review of any significant planned changes in accounting policies and practices; and
- 6. Review of compliance with regulations related to U.S. federal awards received.

REPORTING

The Audit Committee shall report to the Council at each regularly scheduled meeting of Council and shall consult with the Standing Committee on Administration and Finance and Joint Standing Committee on Program, Budget, and Finance on a regular basis regarding the Committee's activities, observations and recommendations, including their assessment of:

- 1. Internal fiscal controls;
- 2. The quality and acceptability of financial statements;
- 3. Fiscally-related regulatory, legal, and tax matters; and
- 4. Performance, independence and objectivity of independent auditors, including recommendations regarding fees and reappointment.

Reports shall be made to meetings of the Council and General Convention.

INC

Catherine Roskam reported for International Concerns. The first announcement was that the Diocese of Venezuela has met all the requirements to be admitted to the Episcopal Church. She also commended the Church Pension Fund and the group working with them regarding the pension fund for Province IX. The geographic area that the committee focused on this meeting was Latin America and the Caribbean.

INC 046 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 16, 2005
Re: Haiti Crisis

Resolved, That the Executive Council of the Episcopal Church meeting in Louisville, KY on June 16, 2005 renews its support for the Haiti resolution adopted at its meeting in Burlington, VT, June 11-14, 2004 and urges continued advocacy on the adoption of its various provisions, with immediate attention to the provision of Temporary Protected Status to Haitians residing in the U.S. who are in danger of deportation to Haiti, and be it further

Resolved, That the Presiding Bishop communicate to the U.S. Administration the deep concerns of the Episcopal Church over the tragedy facing the Haitian people, noting the special relation which the Episcopal Church has to Haiti as its largest diocese, and the many missions of the Episcopal Church contributing to the well-being of the Haitian people and now impeded by the horrendous levels of violence current in the country, and be it further

Resolved, That the US Government be urged to facilitate and support a negotiated peace among the various rival factions contributing to the ongoing violence in Haiti, and be it further

Resolved, That the Executive Council of the Church invite Dr. Guy Alexandre and Bishop Jean Zache Duracin to the next meeting of the council in Las Vegas, October 7-10, 2005 as a way of informing the council on the situation in Haiti and offering various strategies and interventions that might appropriately respond to the political and human crisis in Haiti, and be it further

Resolved, That the various members of the “Haiti Connection”, other entities of the Episcopal Church and our ecumenical partners be invited to join in advocacy on behalf of restoring peace and stability in Haiti and preventing the deportation of Haitians in the U.S. to Haiti by calling on the U.S. administration to immediately implement Temporary Protected Status for U.S. based Haitians in danger of being deported to Haiti, and be it further

Resolved, That the Executive Council support the Bishop of the Dominican Republic in requesting funds specifically designated to assist Haitians who are stranded as refugees in the Dominican Republic, and be it further

Resolved, That the US administration be urged take immediate action to support an enhanced multi-national (international) peace keeping force in Haiti with a mandate to restore security to Haiti, while respecting the human rights of all Haitians.

INC 041 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 13, 2005
Re: Region of Darfur

Resolved, That the Executive Council, meeting in Louisville, KY, June 13-16, 2005, calls upon the United States and the international community to intensify its response to the ongoing humanitarian tragedy in the Darfur region of western Sudan.

Resolved, That the Council reaffirms its resolution on Darfur of June 2004 but recognizes that the continued escalation of violence in Darfur requires additional international responses.

Resolved, That the Council calls upon the United Nations Security Council to pass a resolution authorizing a significant expansion in the size of the African Union security force in Darfur and broadening the force's mandate to include enhanced civilian protection.

Resolved, That the Council urges the world community to authorize if necessary an international intervention in Darfur that includes troops from outside Africa as well as within, and operates under a mandate to: (1) enforce the ceasefire; (2) effect the security and resettlement of internally displaced persons and the reconstruction of their homes and infrastructures; and (3) facilitate a stable environment in which a meaningful peace process can move forward.

Resolved, That the Council endorses the prosecution of the perpetrators of Darfur's tragedies at the International Criminal Court in The Hague, and urges all nations – including the United States – to actively support those proceedings.

Resolved, That the Council urges the UN's Sanctions Committee to carry out its mission in accordance with the March 29, 2005 mandate of the Security Council and immediately begin enforcing a meaningful arms embargo and no-fly zone in Darfur, as well as targeted economic sanctions and assets freezes against culpable individuals.

Resolved, That the Council calls upon the U.S. and the international community to help cultivate a meaningful peace process in Darfur through high-level negotiations.

Resolved, That the Council recognizes that effective implementation of the January 9 peace accords in southern Sudan is a critical component of resolving the Darfur Crisis, and urges the U.S. and the international community to intensify engagement in implementation of southern peace accords with a particular emphasis on: (1) support for the UN-mandated peacekeeping mission (UNMIS) into southern Sudan; (2) resolution to the question of how oil revenues will be shared under the peace accords; (3) support for security-sector reforms; and (4) the spread of democratic ideals, including a new constitution.

Resolved, That the Council expresses thanksgiving for the work of the Episcopal Church of Sudan as an agent for peace in its country; restates the commitment of The Episcopal Church, USA at all levels to support its brothers and sisters in the ECS; and calls upon the entire Church, dioceses, parishes, and individuals to provide mission support and fellowship to the ECS through continued contributions of human and financial resources through DFMS or ERD, travel to ECS dioceses, and continuing prayer in the Name of the Prince of Peace for the ECS's mission in buiding peace and propogating God's work of reconciliation on earth.

INC 042 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 13, 2005
Re: One Evening at 75th General Convention

Resolved, That the Executive Council recommends that one evening at the 75th General Convention be devoted to study and prayerful consideration of the issues surrounding the Israeli-Palestinian conflict and how the Church supports the work of our partner church in the Diocese of Jerusalem and advocates for the peace process, which program would present facts about the situation that are not widely known in the United States and would include speakers and presentations by church groups working with the Diocese of Jerusalem and others holding views from all sides of the conflict, most particularly Palestinian Episcopalians and representatives of Israeli and Palestinian peace organizations, possibly also to include representatives supporting the positions of the Israeli and Palestinian governments; and be it further

Resolved, That the evening on Israel-Palestine should come as early in the convention as is practicable to allow for consideration at the forum of any resolutions before the Convention on this subject.

Explanation

Why should the Episcopal Church focus on Israel-Palestine when there are so many troubled areas in the world? Two reasons – this area impacts the actions of the United States and other nations throughout the Middle East and in many other parts of the world and our sister and brother Episcopalians in Israel-Palestine are requesting our help and we cannot turn our backs on them.

Bishop Riah of Jerusalem reported that when he attended General Convention in 2003, he was sadly disappointed that there was no opportunity for large numbers of bishops, deputies and guests to participate in discussion of the issues vital to the peoples who inhabit the nations which his church serves, and indeed vital to the security of the whole world. The situation is now considerably more grave than in 2003, contrary to the impressions sometimes given in the United States, and it is imperative that we become more knowledgeable about the situation.

General Convention and Executive Council have passed many resolutions supporting the peace process and the two-state solution, and much advocacy work has been done in Washington, yet peace remains more elusive than ever, and the creation of facts on the ground noted by a recent Episcopal Church fact-finding team makes a just resolution of the conflict more difficult with each passing day.

The situation in Israel-Palestine is one in which the United States plays a very major role. The United States is seen by the Palestinians as the chief financial underwriter of the Israeli cause. Israelis, in turn, see the United States as their chief ally against increasingly problematic world opinion. Since our nation plays such a major role, Episcopalians have an obligation to educate themselves and to listen to our fellow Episcopalians whose lives are being seriously disrupted on a daily basis.

For INC 043, a change in wording to “Officers of the Domestic and Foreign Missionary Society” was suggested and approved.

INC 043 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 14, 2005
Re: UN Economic and Social Council Status

Resolved, That the Executive Council of the Episcopal Church meeting in Louisville, KY, June 13-16, 2005, authorize the officers of the Domestic & Foreign Missionary Society to begin the process of applying for official United Nations Economic and Social Council (ECOSOC) status for The Episcopal Church at the United Nations.

Explanation

PECUSA currently has Department of Information (DPI) Status at the United Nations, which allows participation and attendance at certain open forums. ECOSOC status would allow participation at a deeper level as well enhance the ability to participate in dialogue and make statements at the United Nations on issues that concern PECUSA, in particular, the Millennium Development Goals, environmental sustainability, among others. PECUSA would work in partnership with the UN Anglican Observer’s Office, with our ecumenical partners and other faith groups in this work.

The application process is an extended one requiring detailed examination of appropriateness membership on the part of the UN and the applying body. This resolution is requested in order to begin that process of study. During the next year (June 2005-June 2006), the Office for Women’s Ministries in collaboration with the Peace and Justice Office and relevant program areas will assess the application process and the benefits and possible costs of upgrading our United Nations status. This survey will include discussions with our ecumenical partners to determine the most effective ways of participating in the United Nations work. The results of this will be shared at the April or October 2006 Executive Council meeting along with a resolution requesting official change in status if appropriate.

INC 044 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 14, 2005
Re: Commitment to Listening and Conversation in Anglican Communion

Resolved, That the Executive Council of the Episcopal Church meeting in Louisville, Kentucky, June 13-16, 2005, expresses its commitment to deepening the Episcopal Church's relationships with Anglican companions around the world through dialogue, as has been urged previously by the Lambeth Conference, the Anglican Consultative Council, the Primates Meeting, the Episcopal Church House of Bishops, and this Executive Council itself; and be it further

Resolved, That the Executive Council affirms that conversation is important about both God's call to mission and matters that are prompting tension in the Anglican Communion, such as human sexuality; and be it further

Resolved, That the Executive Council looks forward to particular recommendations for listening and conversation throughout the Anglican Communion that may be forthcoming from the June, 2005 meeting of the Anglican Consultative Council in Nottingham, England, and commits itself to responding promptly to such recommendations; and be it further

Resolved, That the Executive Council encourages all members and leaders of the Episcopal Church to pursue the multiple avenues for conversation and relationship-building between congregations, dioceses and mission agencies of our church and those of other provinces; and be it further

Resolved, That the Executive Council urges all involved in Companion Diocese Relationships to pursue with special intention conversations with their Anglican companions, especially at this time in the life of the Anglican Communion.

INC 045 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 15, 2005
Re: Liberia Covenant Committee

Resolved, That the Executive Council of the Episcopal Church, meeting in Louisville, KY, June 13-16, 2005, expresses its thanks to the Right Reverend Edward Neufville and the people of the Diocese of Liberia for their gracious hosting of the meeting of the Liberia Covenant Committee in October, 2004, and be it further

Resolved, That the Executive Council of the Episcopal Church receives with thanks the report of the Liberia Covenant Committee and commits itself to study and review the recommendations contained therein for possible further action at its next regular meeting, and it be further

Resolved, That the Executive Council notes with particular appreciation the long and devoted service of Mr. Paul Frank to the Liberia Covenant Committee since its inception and commends his personal generosity toward the cause of education in Liberia.

There was an unseconded motion to table INC 047, which was debated. An amendment to change the word "directs" to "recommends" was approved.

INC 047 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 14, 2005
Re: House of Deputies Rule of Order IV

Resolved, pursuant to House of Deputies Standing Rule of Order IV— “At all times when the House is in session, the National and Church flags shall be flown on the platform”—that the Executive Council recommends that the General Convention Office consider preparing the National flag of every country in which congregations of the Episcopal Church are situated for the display on the platform in the House of Deputies at the 2006 General Convention; and be it further

Resolved, that all National flags and the Church flag be uniform in size; and be it further

Resolved, that the cost of procuring and displaying the National and Church flags be borne by the budget of the General Convention office.

Note: The countries in which congregations of the Episcopal Church are situated include:

Belgium, Colombia, Dominican Republic, Ecuador, France, Germany, Haiti, Honduras, Italy, Micronesia (Guam), Navajoland, Puerto Rico, Switzerland, Taiwan, United States, Venezuela, *Virgin Islands (St. Thomas, St. Croix, British Virgin Islands)

INC 048 – *Adopted*

To: Executive Council
From: The Standing Committee on International Concerns
Date: June 16, 2005
Re: International Debt

Resolved, That the Executive Council meeting in Louisville, KY, June 13-16, 2005, commends the Administration of the United States government for its recent action as part of the G8 nations in forgiving up to \$55 billion of international debt of 18 of the poorest countries of the world, in payment of which the United States pledges to contribute \$1.75 billion over the next decade, and be it further

Resolved, That the Executive Council calls on the United States government to urge the G8 nations to extend the debt forgiveness relief to the 44 other neediest nations and move towards the United Nations millennial goal of cutting debt of the poorest nations to half by 2015.

Explanation

On Saturday, June 11, 2005, eight finance ministers of G8 countries agreed to cancel up to \$55 billion in foreign debt owed by 18 of the world’s poorest nations. Paul Wolfowitz, the new head of the world Bank, praised the historic agreement but urged the group to extend the relief to Nigeria, Africa’s biggest debtor.

Executive Council called for debt forgiveness in 1990 (March 5-9, 1990, Kansas City, MO, pp.14-15) and 1995 (June 12-15, Bellevue, WA, pp.45-46).

General Convention called for debt forgiveness in 1994 (D029) as a part of preparation for Jubilee 2000 and reaffirmed this commitment in 1997 (D017).

On behalf of International Concerns, Cathy expressed regret that Executive Council will not be meeting in Province IX this triennium, and expressed concern that Des Moines had been selected as a fallback site. Lori Ionnitiu responded that some effort had been made to find a location either in Province IX or Europe but after factoring in all the variables, this was not feasible. This completed the INC report and Bishop Griswold offered a prayer for Bishop Roskam as she heads to Nottingham for the ACC meeting.

NATIONAL CONCERNS (NAC)

John Vanderstar reported for National Concerns. The committee heard from Sandra Swan on ERD and John Colón on EEO. NAC 028, which had been changed to CIM 036, has been revised and considered by National Concerns, so the revised version of NAC 028 was put before the Council for their consideration.

NAC 028 – *Adopted*

To: Executive Council

From: The Standing Committee on National Concerns

Date: May 3, 2005

Re: Expanding Mandate of the Committee on Science, Technology and Faith

Resolved, That the Executive Council at its Meeting on June 13-16, 2005 in Louisville, Kentucky, affirms the work of the Executive Council Committee on Science, Technology and Faith (ST&F), and expands the mandate of the Committee to include the following:

ST&F will also, on a regular basis, conduct surveys to gather information about activities and programs related to matters of science, technology and faith that are being carried out in the various provinces, dioceses, and other units of the Church. It will collate and provide this information in electronic form to the Director of Communication for posting on the Church web site, so that it may be made accessible to all.

Explanation

The Committee on Science, Technology and Faith (ST&F) was previously a Working Group of Executive Council authorized by Resolution D024 of GC 1997.

Its mandate was to report findings to Executive Council relating to the following charges:

1. to represent the Episcopal Church at top-level gatherings, such as the Ecumenical Roundtable on Science, Technology, and the Church, alongside the existing Working Groups of the other denominations;
2. to facilitate the education of Clergy and Lay Leaders, theologically, ethically, and scientifically, so that they may make better informed decisions and participate more effectively in policy debate on controversial issues;
3. to serve as a resource for the House of Bishops and other appropriate commissions and committees of the Episcopal Church, and;
4. to bring Anglican insight and expertise into the network of existing ecumenical and interfaith working groups, centers, task forces, and associations at all levels;
5. to co-sponsor, with other existing Working Groups, such events as religion-and-science exhibits and seminars at the annual meeting of the American Academy of Religion and the American Association for the Advancement of Sciences.

The Working Group was later authorized as a Committee of Executive Council by EXC101997.17, adopted by Executive Council October 28-November 1, 1999, at San Pedro Sula, Honduras, with the same mandate.

In 2000, General Convention authorized the Committee to “develop material for congregations, which will examine critical issues in the dialogue about science and technology within the framework of Christian theology and ethics.” Resolution D011, General Convention 2000.

Because scientific developments are “always changing,” as indicated in Science, Technology and Faith’s original charge, the General Convention will be asked from time to time to address matters related to science, technology and faith, including the proper care of creation. In order to be adequately informed, the Church needs to know what matters are the focus of activities and programs already established in the provinces, dioceses, and other units of the Church. At present there is no place or resource to which congregations and other units of the Church can go to in order to find out what Episcopalians elsewhere are doing in these areas. This additional mandate will enable the Committee to provide such a resource. An accessible on-line survey can inform the Church as a whole of the many activities and programs going on at any time. Knowing what kinds of programs are being undertaken or are not being undertaken will be beneficial to the Church as a whole. It may also help to avoid duplication of topics in resolutions submitted to General Convention. It may encourage those involved in programs to network with similar activities in nearby parishes, within dioceses and within provinces. It may also encourage other parishes or dioceses to undertake activities, inspired by similar activities that others are doing.

NAC 029 – *Adopted*

To: Executive Council
From: The Standing Committee on National Concerns
Date: June 13, 2005
Re: Respect for Religious Diversity and Sacred Texts

Resolved, That the Executive Council of the Episcopal Church, meeting in Louisville, KY, June 13-16 2005, deplors the desecration of any religious sacred text or space and calls upon all people of faith to respect religious diversity and never to defame or abuse that which is considered holy by others.

Explanation

We live in a period of increased religious violence and disrespect for religious diversity. Confirmed reports from the Guantanamo Bay prison of the desecration of the Muslim holy book, Quran, gives Council an opportunity to voice its concern about such acts and to encourage respect for the religious beliefs, sacred texts, and sacred spaces of others.

NAC 030 was referred back to Thom Chu for further work.

NAC 031 – *Adopted*

To: Executive Council
From: The Standing Committee on National Concerns
Date: June 14, 2005
Re: Delegates to the World Council of Churches

Resolved, That the Executive Council of the Episcopal Church meeting in Louisville, KY, June 13-16, 2005 elects the following persons to serve as delegates to the World Council of Churches' General Assembly which will meet February 14-23, 2006 in Porto Alegre, Brazil.

Ms. Carmen Brooks, The Rt. Rev. Christopher Epting, Ms. Sarah Harte, The Rev. Kwasi Thornell

Explanation

It is a canonical responsibility of Executive Council to elect representatives to certain ecumenical bodies such as the World and National Councils of Churches.

NAC 032 – *Adopted*

To: Executive Council
From: The Standing Committee on National Concerns
Date: June 15, 2005
Re: Immigration

Resolved, That the Executive Council of the Episcopal Church, meeting in Louisville, Kentucky from June 13-16, 2005, concerned about serious flaws in the US immigration system, supports the enactment of legislation which would:

- permit the orderly entry of legal workers to the US to respond to recognized labor force needs,
- ensure that close family members be allowed to enter or be reunited with individuals legally entering the US to accept employment,
- permit undocumented migrants residing in the US at the time of the enactment of legislation to pursue legal residence and eventual citizenship if they are employed or responding to an offer of employment,
- ensure that migrants working legally in the US be granted the rights and benefits accorded US workers, including the right to change employment.

Explanation

Legislation is now before both Houses of Congress which, if enacted, would significantly reform the US immigration system. This bipartisan, bicameral legislation being introduced by Senators John McCain and Edward Kennedy and Representatives Gutierrez and Flake would allow workers to enter the US legally if accepting an offer of employment, earn credit through employment toward permanent residence and citizenship, allow close family members to accompany them when entering for employment, be

protected under laws and regulations that pertain to US workers, including the acceptance of another offer of employment should opportunities arise. Undocumented workers in the US could become legal by paying a penalty for having entered without papers or having allowed their legal status to lapse.

A substantial increase in the number of available US visas would substantially reduce the backlog for family members now seeking to be reunited with nationals of other countries working in the US and to adjust to permanent status. Penalties imposed on employers hiring undocumented workers would be more severe since an assumption of the new program is that the availability of legal workers obviates the need for business to seek the services of undocumented workers.

The committee decided to appoint a sub-committee to work on the issue of reparations for slavery and invites comments.

This concluded National Concerns report.

The following resolution, proposed by Steve Lane, was put forth commending to God's care our ACC members.

EC 004 – *Adopted*

To: Executive Council

From: The Rev. Canon Stephen Lane

Date: June 16, 2005

Re: Resolution Commending Our ACC Members and Presenters for the Nottingham meeting

Resolved, That the Executive Council of the Episcopal Church, meeting in Louisville, Kentucky, June 13-16, 2005, mindful of the upcoming meeting of the Anglican Consultative Council in Nottingham, England, commends to God's care our ACC members and our brothers and sisters who will be present to respond to the requests addressed to our Church by the Windsor Report and the Primates' Communique from Northern Ireland. We pray that the Spirit of truth, who pours God's love into our hearts, will bind the Provinces of our Church into ever strengthening communion in response to God's mission of healing, reconciliation, and repair.

Council members expressed the hope that some time will be set aside at the next meeting to discuss both the ACC meeting and the Windsor Report.

Real Time Evaluation was conducted.

EXECUTIVE COUNCIL REAL-TIME EVALUATION JUNE 16, 2005

1. Terrific!
2. Glad that staff joined at tables
3. Food was appropriate
4. Program area reports - share more widely
5. Scale of gathering just right
6. good meeting rooms not too far away one from another
7. Good translation allows for more active participation and better interpretation of the work of the Executive Council
8. Wi-fi accessibility
9. Good discussion in plenary on content
10. To improve: Prepare legislative texts more carefully

There was also a real time evaluation done after the anti-racism training conducted by Ed Rodman, RPM Bowden and Bonnie Anderson. Council and staff participated fully and made many positive comments about the training experience, including:

- Really appreciated that we weren't talked at all the time and had time to tell our stories.
- Appreciated the full time we were allowed to discuss this. It took the full 8 hours to start the conversation and build momentum to continue. Need to continue as generations move on the council.
- Liked the concept of dialogue rather than "training."
- When we separated into groups we saw the microcosm of the church – women, Latinos, white men, etc. – it was an example of the church as we really are.
- Everybody has been making positive comments but we had too much fun. I don't have the feeling that this got to me deeply enough.
- Liked doing it now rather than earlier in the triennium because there has been a trust level established and that allowed getting to issues we might not otherwise have approached. If we had backed them up too closely to each other, we might have been too exclusive in the training or dialogue. I think we were at a deeper level than we would have been otherwise.

Bishop Griswold thanked the Executive Council members for the way they do their work. The meeting was adjourned.