

Narrative Minutes - Web Version
Meeting of the Executive Council
Tampa, Florida
February 9 – 12, 2004

RESOLUTION TABLE OF CONTENTS

Administration and Finance, Standing Committee on (A&F)

A&F 011	15
A&F 012a.....	17
A&F 013	7
A&F 014a.....	8
A&F 015	16
A&F 016	16
A&F 017	8
A&F 018	16
A&F 019a.....	9
A&F 020a.....	9
A&F 021	18
A&F 022a.....	10
A&F 023a.....	17
A&F 024	11
A&F 025a.....	11
A&F 026	18

Congregations in Ministry, Standing Committee on (CIM)

CIM 003-1	6
CIM 004	19
CIM 005	5
CIM 006	19
CIM 007	20

International Concerns, Standing Committee on (INC)

INC 008.....	20
INC 009.....	20
INC 010.....	14
INC 011.....	15
INC 012a.....	21
INC 013 (see A&F 013).....	7
INC 014.....	22
INC 015.....	22
INC 016a.....	23
INC 017a.....	24
INC 018.....	25

National Concerns, Standing Committee on (NAC)

NAC 005	13
NAC 006a.....	26
NAC 006b	28
NAC 007	30
NAC 008	30
NAC 009.....	31
NAC 010.....	32

MONDAY MORNING 2/9/04

The Presiding Bishop called the meeting to order at 9:45 a.m. He introduced new staff, Treasurer N. Kurt Barnes and Maureen Shea of Government Relations. He recognized the Secretary, Rosemari Sullivan, who made announcements and took roll call.

ROLL CALL

Present:

The Most Reverend Frank T. Griswold III, Presiding Bishop
The Very Reverend George L. W. Werner, Vice Chair

Bonnie Anderson	Josephine Hicks	Stacy Sauls
Cynthia Black	Julio Holguin	Becky Snow
R.P.M. Bowden	Ken Kesselus	Kwasi Thornell
Carmen Brooks	Timothy Kimbrough	John Vanderstar
Kim Byham	Stephen Lane	Tim Vann
Ann Coburn	Sandra McPhee	Lillian Yeager
Louie Crew	Ted Mollegen	Ted Yumoto
Theodore Daniels	Frank Oberly	
Sharon Denton	Russell Palmore	N. Kurt Barnes, <i>Treasurer</i>
Dorothy Fuller	Diane Pollard	David Booth Beers, <i>Chancellor</i>
Del Glover	Titus Presler	Patricia C. Mordecai, <i>Vice President</i>
Ed Godden	Brian Prior	Rosemari Sullivan, <i>Secretary</i>
Thomas Gossen	Terry Roberts	
Anthony Guillen	Edward Rodman	<i>Arriving late:</i>
Sarah Harte	Catherine Roskam	Wilfredo Ramos-Orench

The agenda was accepted.

The minutes from Lake Geneva were approved with the following changes:

Ed Godden was present, and was therefore added to the roll call list.

On page 9, Becky Snow asked for the following addition: "Council decided to elect each position separately, considering all the remaining names for the second election."

The Presiding Bishop spoke to Council about his experience of the Church and the positive energy in the midst of some deep concerns.

The Vice Chair, George Werner, spoke of his continuing effort to encourage mission through the work of the CCAB's.

The Vice Chair, George Werner, introduced visitors, former E.C. member Barnum McCarty and chair of State of the Church Committee Reynolds Cheney.

George announced that his Council of Advice will be meeting here Friday, directly after the Executive Council meeting. Four members of Executive Council have been added to the Council

of Advice – Carmen Brooks, Stephen Lane, Brian Prior, and Kwasi Thornell – along with Nancy Caparulo, Rosemari Sullivan, and Bonnie Anderson.

REPORT FROM EXECUTIVE COMMITTEE

The Committee Chairs reported on their respective committee agendas.

CIM – CYNTHIA BLACK

Funding for youth in conjunction with the Constable Fund, looking at reports from staff, visual arts and singles ministry.

NAC – KWASI THORNELL

Paul Neuhauser of SRI will present to Council tomorrow. Representatives of anti-racism will speak to the committee in preparation for their presentation to Council in June. Jubilee ministry programs will be discussed.

INC – CATHERINE ROSKAM

- Covenant relationships
- Difficulties in Mexico
- Korea
- Women's health (10th anniversary of meeting in Cairo)
- Patriot act and treatment of prisoners at Guantanamo Bay.

REPORTS FROM STAFF

A&F – RUSS PALMORE

Russ welcomed Reynolds Cheney and Pan Adams, Chair of PB&F. A&F held a 2 ½ hour conference call to prepare for Council. 12 resolutions are before A&F for consideration, including establishment of trust accounts and record of how they will be distributed, GTS and the Church Center, Loan support, and the Church in Canada. Also on the agenda is establishing norms and electing a vice chair.

The remainder of the morning was spent in private conversation.

Holy Eucharist

Lunch Break

MONDAY AFTERNOON 2/9/04

The afternoon session was called to order at 2:30 p.m.

Kurt Barnes presented the 2004 budget.

2003 ended with a budget surplus of 3 million. Earnings on surplus have been included in revenue for 04-06. Departments over budget were Chaplains, Middle East and Young People's Ministry. Departments under budget were 815 Building Services, and areas that were not staffed (Women's Ministry, Congregational Development, Treasurers Office) The biggest source of revenue is Diocesan commitments.

The 2004 budget projects a revenue of 27.5 million based on received pledges, verbal indications, and patterns from prior years. The assumptions for revenue is diocesan commitments will increase by 4% in the succeeding years of the triennium, investment income spending rate 5.5 and lower interest rate, and government revenue on 1,200 refugees vs. 2,000 as previously assumed. The assumption for expenses – all departments were asked to cut 5% and 10% from their budget.

The budget reflects a 4% reduction. ERD will cease domestic grant activities (\$200,000). Staff salary increases will be 2%. Renovation of 815 – 31 million dollar expenditure will involve interest and repayment. Title IV expenditures are hard to predict and are reduced to 120,000 annually. Overseas and domestic appropriations have been reduced by 5% annually.

Bonnie Anderson requested clarification of the ERD decision, and Sandra Swan, Director of ERD, spoke. She said the decision was made because of the need to focus in order to be more effective. ERD will do more long term work with those who do not have resources. The ERD Board believes that development programs are a better use of funds.

Tom Herskowitz then explained the 2004 budget, including potential extra budgetary items

- GTS
- Loan to ECF
- Canada
- Philippines for endowment
- Renovation of 815

Funds for these projects, if approved, will come out of short term fixed income funds (3-5% yield), not endowment funds (8% yield).

Questions raised to Kurt Barnes and Tom Herskowitz:

- **How do these reductions relate to the economy?**
Tom H. thinks it is directly related to the action of specific dioceses as a result of G.C. Kurt Barnes said that some parishes are experiencing problems due to the economy.
- **What about DFMS extra budgetary expenses?**
A&F will consider items at this meeting.
- **What about items passed at General Convention but with no funding?**
- **Is there any intelligence regarding funding of dioceses that are not sending funds to the National Church – do we know where it is going?**
Some dioceses have to declare where money is being sent if not to the National Church.
- **Figures are projected when the General Convention budget is passed, and we never know exactly what it is. What percentage is the projection off?**
We always project conservatively.
- **Can you explain the effect of the change in the spending formula?**
There is a half point differential – impact is about \$800,000 per year.
- **In the future, can you include a comparison of prior year?**
Yes

The Secretary announced items for the consent calendar.

Meeting was adjourned.

TUESDAY MORNING 2/10/04

Welcome by Presiding Bishop.

Rosemari Sullivan made announcements, including that items currently on the consent calendar are INC 010, INC 011, and NAC 005.

There was another question about the budget:

General Convention passed a resolution to fund a program for \$1 million. When it came to PB&F, it was funded for 0. What happened?

This will be discussed in committee.

The Presiding Bishop introduced Dan England and Jan Nunley of the Office of Communication.

Dan announced that the new website is up and running, and Jan gave a demonstration. Titus relayed a story where he met a “brand new Episcopalian” and asked how they became aware of the Episcopal Church and they said “through the website”.

The website is a work in progress; if you cannot navigate it, or find what you need, you can get to the old website through www.arc.episcopalchurch.org.

Dan explained how the Office of Communication has been working with the media. They try to be accessible to the press – open and extremely careful to be accurate, and asked that anyone questioned by the press refer them to his office.

He then showed a video “Looking Back, Looking Forward”. Several members of council feel that the video should be available in Spanish, and does not accurately reflect the face of the Church.

The Presiding Bishop then introduced Paul Neuhauser from the SRI Committee. Mr. Neuhauser gave background information about the committee. He explained that it is basically about stewardship. The Church got involved in 1970 when they put a proposal to General Motors to get out of South Africa. This history of SRI explored how they affected apartheid and got companies to pay living wages. The three things they screen are tobacco, military and companies that invest in the Sudan. Bonnie asked how the Investment Committee and SRI cross-pollinate. Mr. Neuhauser explained that this has varied over the years – they have differences in opinion when the Treasurer’s office wants to put money in a fund that hasn’t been screened. Titus asked if historical information is available. Brian Grieves said that they have launched a joint website with the Church Pension Fund, and Mark Duffy said that information is available on the archives website under “Shareholders Resolution”.

The Presiding Bishop then introduced Arthur Williams, who updated the Executive Council on his recruitment efforts. He announced the appointment of Angela Ifill as Missioner for Black Congregational Development. She will begin next week.

The Rev. Dan Caballero is already in place as Hispanic missionary, and Rev. Winfred B. Vergara, Asian-American Missioner, will begin on May 1. The interview process for Native American Missioner was delayed because of snow, but should be completed soon.

George Werner announced that he had distributed a list that was a draft of liaisons. His goal is to make sure everyone is connected with another part of the church.

Holy Eucharist
Lunch Break

TUESDAY AFTERNOON 2/10/04

Spent in committee

WEDNESDAY MORNING 2/11/04

Spent in committee
Holy Eucharist
Lunch Break

WEDNESDAY AFTERNOON 2/11/04

Pat Mordecai introduced Liz Leber from Beyer Blinder Belle Architects & Planners LLP. Ms. Leber gave a presentation regarding the renovation of 815. She explained that her firm was hired in summer, 2003. There are 3 goals:

- To upgrade mechanical, electrical and structural
- To assess space needs and use building more efficiently
- To design a more modern work environment

Ms. Leber showed plans for the renovation and answered questions from Executive Council regarding privacy issues surrounding use of cubicles instead of offices, and what steps would be taken to protect the staff during the asbestos removal. Ms. Leber explained that one elevator would be isolated during the removal, and that the removal company would explain the process step by step.

Rosemari again announced the Consent Calendar, adding A&F 011, A&F 015, A&F 016 and A&F 018 to previously announced NAC 005, INC 010, and INC 011.

Committee reports began with Cynthia Black for Congregations in Ministry.

CIM 005 – *Approved*

To: Executive Council
From: Standing Committee on Congregations in Ministry
Date: February 11, 2004
Re: Proposed Application Process for Constable Fund Grants

Resolved, That the Executive Council, meeting at Tampa, Florida, affirm the policy statement and application form proposed by the Constable Fund Working Group as working documents for the use of the Constable Fund, and be it further

Resolved, That comments and concerns be directed to Congregations in Ministry in preparation for final discussion and adoption of these documents at the June, 2004 meeting.

Explanation

The informal criteria currently used to make grants from the Constable Fund need to be clarified and published to improve access to and use of the Constable Fund. This resolution provides for use of the Fund while the grants policy is being considered.

CIM 003-1 – Approved

To: Executive Council

From: Standing Committee on Congregations in Ministry

Date: February 11, 2004

Re: Young Adults and Youth Advisory Committee for New Initiatives

Resolved, That a representative advisory committee be appointed by the Chair and Vice Chair of Executive Council to advise Executive Council on the expenditure of funds for new initiatives for young adults and youth (A065 and A077), be composed of:

- One (1) Provincial Youth Coordinator
- One (1) Provincial Higher Education Coordinator
- One (1) Provincial Young Adult Ministry Coordinator
- One (1) representative from the Episcopal Council for Christian Education
- Two (2) members of the Executive Council
- Three (3) young adults
- Three (3) youth; and, be it further

Resolved, That this advisory committee report to the Executive Council at its June, 2004 meeting.

Explanation

In considering the make-up of this advisory committee, Congregations in Ministry felt it important that a significant number of seats be made available to youth and young adults and that provincial concerns could be appropriately represented by the provincial coordinators for youth, young adults and higher education. Appointments to this advisory committee should reflect the diversity of the church.

Congregations in Ministry affirms the value and importance of Christian education and formation for all ages, including children and adults. This resolution reflects the General Convention budget priority for young adults and youth.

The remainder of the afternoon was spent with visits to two Jubilee centers in the diocese of Southwest Florida, St. James House of Prayer in Tampa and Resurrection House in St. Petersburg.

THURSDAY MORNING 2/12/04

The meeting was called to order by George Werner, who introduced James Boyles of Canada. Mr. Boyles spoke of the partnership of the 2 councils and thanked the Council and our representative to the Canadian council, Steven Lane for that partnership. He gave a brief overview of the situation in Canada. They have established a settlement fund and have raised 8.8 million so far. They have come to an agreement with the government, and need to raise \$25 million – the government will take over after that. There is much healing and reconciliation to be done.

Christopher Epting announced an Interfaith Conference that will take place from 9/30 – 10/2/04.

Committee Reports: Russ Palmore reported for A&F.

As previously announced, A&F 011, A&F 015, A&F 017 and A&F 018 are on the consent calendar. The committee agreed to postpone A&F 012 until the end.

A&F 013 (INC 013) – *Approved*

To: Executive Council

From: Standing Committee on Program

Re: Theological Education Grants for Year 2004 from the Latin America and the Caribbean Theological Education Fund (Trust Fund 809)

Resolved, That the Executive Council affirm the recommendations of the Commission on Theological Education for Latin America and the Caribbean, and approve the following requests in the total amount of **\$337,420.00** from the income of Trust Fund #809 for:

DIOCESAN PROGRAMS

Diocese	Description	Amount
Colombia	Theological Ed. Center (CET)	\$6,250.00
Costa Rica	Theological Education	\$12,500.00
Dominican Republic	Theological Ed. Center	\$12,500.00
Ecuador Litoral	Theological Ed. Center	\$12,500.00
El Salvador	Theological Ed. Center	\$5,000.00
Guatemala	Theological Ed. Program	\$10,000.00
Haiti	Theological Seminar	\$11,000.00
Honduras	CEFA-EPM (Theo. Ed.)	\$12,500.00
Mexico	St. Andrew's Seminary	\$12,500.00
Panama	Total Ministry (Theo. Ed.)	\$10,000.00
Puerto Rico	St. Peter's and St. Paul's Seminary	\$12,500.00
Southeastern Mexico	Theological Education Program	\$12,500.00
Sul Occidental	Lay Ministry	\$12,500.00
Venezuela	Theological Consultation	\$10,670.00
<i>Sub-Total Diocesan Programs</i>		\$152,920.00

PROVINCIAL/REGIONAL PROGRAMS

Province/Region	Description	Amount
Brazil	Symposium	\$10,000.00
IARCA	CAETS – Center for Higher Theological Education of CA	\$25,000.00
<i>Sub-Total</i>		\$35,000.00

INDIVIDUAL SCHOLARSHIPS

Diocese	Applicant	Amount
Guatemala	Rev. Miguel Palacios	\$3,000.00
Puerto Rico	Rev. Dario Jimenez	\$3,000.00
Northern México	Rev. Francisco Moreno	\$3,500.00
Sub Total:		\$9,500.00
<i>Sub-Total Funds Assigned:</i>		\$197,420.00

CETALC (Theological Education Commission)	\$25,000.00
General Coordination	\$45,000.00
Theological Congress	\$20,000.00
Reserve Fund Theological Congress	\$50,000.00
Total: \$337,420.00	

Explanation

The Commission on Theological Education for Latin America and the Caribbean is charged with the responsibility of reviewing all requests for funding from the income of Trust Fund #809 (Fund established with the proceeds from the sale of the Seminary property in Puerto Rico). The Commission carefully reviews and respectfully submits their recommendations to the Executive Council for affirmation once each year. The above-recommended grants will call on **\$337,420.00** of the amount presently available in the income account.

A&F 014a – *Approved as amended.*

To: The Executive Council
 From: The Standing Committee on A&F
 Date: February 12, 2004
 Re: Updated Travel Guidelines

Resolved, That the revised official Travel Guidelines for the Domestic and Foreign Missionary Society are adopted, effective 01/01/04.

Explanation

The Travel Guidelines have been amended to reflect changes in:

- the reimbursement for automobile mileage (increased from \$0.360 to \$0.375 per 2004 IRS regulations)
- the level of insurance coverage provided by the Society’s travel agent (increased from \$150,000 to \$250,000 with an aggregate of \$10,000,000 for losses from a single air travel accident)
- the daily allowance for meals (increased from \$55 per day to \$60)

The Travel Guidelines now place greater emphasis on:

- prompt filing of requests for reimbursement (immediately or within 45 calendar days of completing a trip or incurring an expense)
- providing proper supporting documentation.

A&F 017 – *Approved*

To: The Executive Council
 From: The Standing Committee on Administration & Finance
 Date: February 9, 2004
 Re: Change in provider for the Lay Pension Plan for employees of the DFMS

Resolved, That, the lay pension plan for DFMS/PECUSA employees will be changed from Principal Financial Group to Diversified Investment Advisors.

Explanation

Service provided by Principal Financial Group (PFG) has been disappointing:

- PFG did not complete a review of asset allocation options for plan participants. This increased the fiduciary duties of DFMS.
- PFG failed to provide adequate education for plan participants; and failed to honor an appointment to meet with the employees at the Archives in Austin, Texas.
- PFG is generally delinquent in providing printed material for employee enrollment.

Four vendors were recommended for consideration by an independent brokerage firm, Charles W. Cammack Associates, Inc. and Diversified Investment Advisors was selected as the firm best equipped to meet the investment, customer service and reporting requirements of DFMS/PECUSA.

A&F 019a – *Approved as amended.*

To: Executive Council

From: Standing Council on Administration & Finance

Date: February 12, 2004

Re: Dual Role of the Executive Council

Resolved, that pursuant to Title I, Canon 4, Section 1(a), the Executive Council of the General Convention is created and charged with the duty of carrying out the program and policies adopted by General Convention and,

Resolved, that inasmuch as the Executive Council also serves in the capacity of the Board of Directors of the Domestic & Foreign Missionary Society (DFMS), pursuant to Title I, Canon 4, Section 2(f), all resolutions passed by the Executive Council that relate to the financial responsibilities of the DFMS shall be deemed to have been passed by the Board of Directors of DFMS, and be it further

Resolved, that this resolution shall be presented for discussion and action at every regular Winter meeting of the Executive Council.

A&F 020 - Becky Snow moved to amend to make the payout of the second resolve \$1.10 per share.

Amendment carried.

A&F 020a – *Approved as amended.*

To: Executive Council

From: Administration & Finance Committee

Date: February 12, 2004

Re: 2004 Dividend Rates for the DFMS Trust Fund Portfolios

Resolved, That the dividend rate for 2004 for the DFMS Trust Fund portfolios available to support the operating budget of DFMS be set at \$1.10 per share; and be it further

Resolved, That the dividend rate for 2004 for Trust Funds in the DFMS Endowment Portfolio that are not available to support the operating budget of DFMS be set at \$1.10 per share.

Explanation

The recommendation of the DFMS Investment Committee, as indicated in the DFMS Statement of Investment Policy, is that the dividend rate (income payout rate) for the endowment portfolio be set at 5% of a five-year rolling average of year-end share value. This calculation yields a payout rate for 2004 of \$1.00 per share, an increase of 3.0% compared with the 2003 payout rate of \$0.97 per share.

In adopting a budget for the 2004-2006 Triennium, the General Convention recognized that a dividend rate of 5.5% of a five-year rolling average of year-end share value would be required to support expanded ministry initiatives in view of potentially lower revenue.

These formulas are consistent with standards of prudent fiduciary conduct in the management of endowment funds and with general practice among university, foundation and other non-profit endowment funds.

Year Ending 12/31	Year End Endowment Market Value	Year End Endowment Value per Share	Payment per Share
1993	165,047,128	12.97	\$0.53
1994	154,445,571	11.97	0.58
1995	181,706,358	14.03	0.66
1996	201,350,087	15.28	0.66
1997	234,560,896	17.58	0.72
1998	261,275,077	19.42	0.78
1999	328,505,375	23.11	0.87
2000	322,244,548	22.51	1.00
2001	288,077,082	19.95	1.08
2002	233,073,041	15.91	1.09
2003	286,424,423	18.96	0.97

A&F 022a – *Approved as amended.*

To: The Executive Council

From: The Standing Committee on Administration & Finance

Date: February 12, 2004

Re: Approval of ECF Agency Agreement

Resolved, That the Executive Council approve, subject to definitive terms and an acceptable agreement, the appointment of the Episcopal Church Foundation as Agent to act as the manager of the Planned Giving assets currently managed by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America.

Explanation

At year-end 2003, approximately \$13.5 million of charitable remainder trusts, gift annuity trusts, pooled income funds and other planned giving assets were under the oversight of DFMS. DFMS has not directly solicited or marketed such instruments since 1994. The ECF, however, has actively marketed and administered such planned giving vehicles since 1995. Appointing ECF as the managing agent should facilitate the expansion of additional annuities; reduce the time

DFMS staff is diverted to administer the program; and reduce costs to DFMS (as ECF will assume payment of legal bills currently paid by DFMS to Cummings and Lockwood). The DFMS Treasurer will ensure proper indemnification for DFMS.

A&F 023 – tabled

A&F 024 – *Approved*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: February 12, 2004
Re: Assistance to the Church in the Philippines

Resolved, That the DFMS grant \$250,000 to the Episcopal Church in the Philippines (ECIP) to assist that Church in establishing an Endowment Fund in recognition of that Church's centennial in 2001 and in anticipation of the financial autonomy of ECIP in 2007.

Explanation

Resolution B012 of the 73rd General Convention sought to respond to the covenant established with ECIP in 1988. It authorized that an endowment fund be established for ECIP and be funded by "special thanksgiving offerings" from both DFMS and ECIP. In June 2001, Executive Council resolved and directed the Administration and Finance Committee to consider means to effect B012. This resolution was reaffirmed by Resolution INC42 in April 2003. We consider it appropriate to make this "foundational grant" without further delay.

A&F 025a - *Approved as amended with one abstention.*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: February 12, 2004
Re: Conclusion of the DFMS/GTS project

Resolved, that Executive Council, being aware of the intention of the General Theological Seminary of the Episcopal Church (GTS) to re-develop Chelsea Square, and having previously participated in conversations with GTS in connection therewith, hereby authorizes the amount of \$200,000 to GTS.

Explanation

After thorough review of the discussions between Executive Council and GTS, including an analysis by the treasurer, it is the sense of the A&F Committee that the proposed expenditure is prudent and appropriate.

Lori Ionntiu, on behalf of the Simple Living committee, made a presentation. Simple Living is a consciousness and an awareness, not a set of rules. Four areas being addressed are

- Relationships within the community
- Hospitality
- Where we meet
- Alternative ways of working

Lori will e-mail this presentation to Council.

A&F 023a – tabled until after lunch.

A&F 012 – moved to discuss after lunch.

George Werner introduced Reynolds Cheney, Chair of the State of the Church committee, who spoke to the Council about the need to get accurate statistics, and the possibility of changing the parochial report so that we can get information that is helpful.

Holy Eucharist

Lunch Break

THURSDAY AFTERNOON 2/12/04

Rosemari made announcements regarding paper usage (7,500 copies, not including pre-meeting copies) and that \$1,106 was donated to the two jubilee centers.

Rosemari Sullivan presented the consent calendar to be voted on.

Consent Calendar

NAC 005

INC 010

INC 011

A&F 011

A&F 015

A&F 016

A&F 018

Consent calendar – *Approved*

NAC 005- *Approved*

NEW

1. St. Gregory's Food Pantry
500 De Haro Street
San Francisco, CA 94107
Sara Miles
Diocese of California
2. Fellowship House Ministries
466 Long Hill Road
Groton, CT 06340
Richard Harrison
Diocese of Connecticut
3. Trinity Episcopal Church
220 Prospect Street
Torrington, CT 06790
The Rev. Audrey Scanlan
Diocese of Connecticut
4. Bradley Initiative for Church and
Community Inc.
P.O. Box 5404
Cleveland, TN 37320
Brenda Hughes
Diocese of East Tennessee
5. St. Mary's by-the-Sea Episcopal Church
146 12th Street
Pacific Grove, CA 93950
The Rev. Richard Leslie
Diocese of El Camino Real
6. Crosslight Organization, Inc.
Diocese of Massachusetts
121 North Main Street
Attleboro, MA 02703
Judith A. Donovan-McCurdy
Diocese of Massachusetts
7. Episcopal Church of St. John the Devine
120 8th Street South
P.O. Box 641
Moorhead, MN 56560
Barbara Glasrud
Diocese of North Dakota

RECONFIRMATION

8. St. Thomas Medical Clinic
P.O. Box 97
Whiteland, IN 46184
Judith Culpepper
Diocese of Indianapolis
9. The Julian Center, Inc.
2011 North Meridian Street
Indianapolis, IN 46202
Ann Delaney
Diocese of Indianapolis
10. Trinity Episcopal Church
3243 No. Meridian Street
Indianapolis, IN 46206
The Rev. Nancy A. Ferriani
The Rev. Karen King
Diocese of Indianapolis
11. Agape Café
Episcopal Chaplaincy at the University of
Iowa
26 East Market Street
Iowa City, Iowa 52245
The Rev. Julia Easley
Diocese of Iowa
12. Christ Episcopal Church
220 40th Street NE
Cedar Rapids, Iowa 52402
Leslee Sandberg
Diocese of Iowa
13. Social Services in the Community
Trinity Episcopal Church
211 Walnut Street
Muscatine, Iowa 52761
The Rev. Bartholomew G. Ryan
Diocese of Iowa
14. Episcopal City Mission
Diocese of Massachusetts
138 Tremont Street
Boston, MA 02114
Dr. Ruy O. Costa
Diocese of Massachusetts

15. Church of the Intercession
550 West 155th Street
New York, NY 10032
The Rev. Canon
Frederick B. Williams
Diocese of New York

16. St. Luke's Jubilee Center
224 NW D Street
Grant Pass, OR 97526
The Rev. James Boston
Diocese of Oregon

17. St. Matthias' Church
P.O. Box 805
Cave Junction, OR 91523
Sue McKinney, Sr. Warden
Diocese of Oregon

18. St. Michael & All Angels Episcopal
Church
1704 NE 43rd Avenue
Portland, OR 97213-1402
The Rev. Marla McGarry-Lawrence
Diocese of Oregon

19. William Temple House
2023 NW Hoyt Street
Portland, Oregon 97209
The Rev. Steve Norcross
Diocese of Oregon

20. St. Matthew's Episcopal Church
P.O. Box 1606
Rapid City, SD 57709
The Rev. Paul Sneve
Diocese of South Dakota

21. Tiospaye Waken
Calvary Cathedral
500 S. Main Avenue
Sioux Falls, SD 57104
Diocese of South Dakota

22. El Buen Samaritano Episcopal Mission
7000 Woodhue Drive
Austin, TX 78745
Edward Gomez
Diocese of Texas

23. Ashby House, Ltd.
150 South Eighth Street
P.O. Box 3482
Salina, KS 67402-3482
Bryan Anderson
Diocese of Western Kansas

24. St. Mark's Jubilee Ministry Center
701 South Wolcott
Casper, Wyoming 82601
The Rev. Joyce Brown
Diocese of Wyoming

INC 010 - *Approved*

To: The Executive Council
From: International Concerns
Date: January 13, 2004
Re: New Mission Partners

Resolved, That the Executive Council express its appreciation for the following appointments made by the Presiding Bishop.

Drs. Martin and Sandra McCann - Diocese of Atlanta - assigned to work in Medical Development and Theological Education, respectively, in the Diocese of Maseno North in the Anglican Church Kenya, and as Development Consultants in the same two areas in Tanzania. These appointments are for three years beginning February 1, 2004. *Addr:* St. Phillip's Theological College, P. O. Box 1, Maseno, Kenya.

Mr. Austin Rios -Diocese of Western North Carolina - assigned as the Communications Assistant for the Bishop's Office in the Diocese of Southeast Mexico, Iglesia Anglicano de Mexico. This appointment with the Young Adult Service Corps program is for one year, beginning February 1, 2004. *Addr:* Av Las Americas #73, Col. Aquacatal, 91130 Xalapa, Vera Cruz, Mexico.

Rt. Rev. Mano Rumalshah – A Special Appointment in conjunction with the United Society for the Propagation of the Gospel, to enable Bishop Rumalshah to resume duties as diocesan Bishop of the Diocese of Peshawar, Church of Pakistan. This Special Appointment is for 3 years starting October 29, 2003. *Addr:* The Diocese of Peshawar - Bishop's House - Saint John's Cathedral - 1 Sir-Syed Road - Peshawar 25000 - North West Frontier Province – Pakistan.

INC 011 - *Approved*

To: The Executive Council
From: International Concerns
Date: January 13, 2004
Subject: Returned Mission Partner

Resolved, That the Executive Council express its appreciation for the following missionary who faithfully completed his term of service.

Mark St. George – Diocese of Connecticut – served as ESL Teacher at San Estebán Episcopal School in the Diocese of the Dominican Republic. This assignment as a Young Adult Service Corps volunteer started on August 31, 2002 and officially ended on September 2, 2003. *Addr:* 123 Rocky Dundee Road - Stafford Springs, CT 06076.

A&F 011 - *Approved*

To: Executive Council
From: Administration and Finance Committee
Date: January 29, 2004
Re: Trust Fund No. 1001

Resolved, That there is hereby established Trust Fund No. 1001 – The Allan and Florence Gerdau Fund (2004), to hold and invest funds derived from the sale of the Otto Gerdau Company, and that though the income may be used for the general purposes and programs of the Society, it is the expectation that the income will be used, where appropriate, for the education and training of ordained persons, reflecting the donor's desire. The use of the income of this Fund will be determined annually by the Executive Council.

Explanation

The money used to establish Trust Fund No. 1001 comes from Trust Fund No. 927, which was set up in 1990 to receive proceeds of \$1,953,722 from the sale of the Otto Gerdau Company, a share in which the DFMS had been bequeathed during the 1980s. The Society has added other general legacies and bequests to Trust Fund No. 927 since its creation and has allocated income to the budget. This resolution is intended to recognize the intention of the original gift through the creation of a separately-named trust fund. Trust Fund No. 1001 is endowed with the original investment plus capital appreciation that totals \$3,535,671.64 at year-end 2003.

A&F 015 - *Approved*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: February 12, 2004
Re: Approval of Audit Committee Members

Resolved, That the Executive Council approve the appointments of Ann Coburn and Josephine Hicks from the Standing Committee on A&F, and Andrew McMaster and Ernest Petrey, Jr. as members at-large to the Audit Committee.

A&F 016 - *Approved*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: February 12, 2004
Re: Approval of Independent Auditors

Resolved, That, on the recommendation of both the Standing Committee on Administration and Finance and The Audit Committee, the Executive Council approves the engagement of the audit firm, Grant Thornton, to perform the independent audits for the Domestic & Foreign Missionary Society for the financial year ended December 31, 2003.

Explanation

Grant Thornton conducted its initial audit of DFMS for the financial year ended December 31, 2002. Their work was professional and collaborative. The lead partner of the Grant Thornton not-for-profit team is familiar with DFMS and has worked with the DFMS treasurer in the audits of other not-for profit organizations.

A&F 018 - *Approved*

To: The Executive Council
From: The Standing Committee on Administration & Finance
Date: February 12, 2004
Re: Approval of Investment Committee Appointment

Resolved, That the Executive Council approve the appointment of Bonnie Anderson to the Investment Committee.

Committee reports continued with A&F still reporting.

A&F 023a – *Approved as amended.*

To: Executive Council

From: Administration and Finance Committee

Date: February 9, 2004

Re: Amendment to National Concerns Resolution NAT-039, Militarism in Investments

Resolved, That investments in indexed funds are inappropriate even when screened because they may be screened in ways that are not compatible with screens instituted by the General Convention or Executive Council and be it further

Resolved, That notwithstanding restrictions imposed by General Convention or Executive Council on investments in various companies and industries, select investments in screened Index Funds or securities based on broad indices shall be permitted for a limited period of time.

Explanation

A request from the Investment Committee (IC), together with the Social Responsibility for Investments Committee (SRI), this resolution assures that the Investment Committee will continue to honor the intent of these investment restrictions in all DFMS separately managed investment accounts; however, the policy cannot be implemented where the DFMS is not a direct owner of a company but, instead, owns a share of an indexed or pooled fund based on an underlying index. In such instances (collectively called "indexing"), the Investment Committee is not able to exclude specific companies from its investment.

Because indexing is a cost effective means of maintaining investment market exposure, especially to achieve orderly transitions between actively-managed portfolios, the Investment Committee believes that it is prudent and intends to use indexing for such orderly transitions from time to time.

The IC and SRI Committees request that investments in indexing be exempt from all social screens.

A&F 012a – *Approved as amended.*

To: The Executive Council

From: The Standing Committee on Administration & Finance

Date: February 9, 2004

Re: 2004 Revised Budget for The Episcopal Church

Resolved, that the Executive Council approve the 2004 Revised Budget for The Episcopal Church; and be it further

Resolved, That any surplus monies that are not now in the budget, up to \$200K, be used for Jubilee Grants and Centers.

***Budget document was enclosed in a pre-Council mailing. Additional copies may be obtained upon request from the General Convention office.**

A&F 026 – *Approved with 2 abstentions.*

To: Executive Council

From: Administration and Finance Committee

Date: February 12, 2004

Re: Stewardship of our building asset at 815 Second Avenue

Resolved, That the Executive Council Committee on A&F create a task force to work with staff until the June Executive Council meeting for the implementation of the resolves included herein; and be it further

Resolved, That the staff and task force proceed with the following:

- Award elevator replacement contract.
- Complete design development architectural and engineering documents for potential renovation
- Complete design development cost estimates
- Review all design development work products and refine financial projections

; and be it further

Resolved, That by the June Executive Council meeting the staff and task force will respond to further questions/clarifications and concerns provided to them by A&F in a timely manner; and be it further

Resolved, That up to \$400,000 in addition to the \$750,000 previously approved be allocated to implement this resolution.

Point of Order – **A&F 021** was defeated in committee.

Report with regard to discussion relating to possible financial assistance to the Anglican Church in Canada, A&F received a very clear and helpful report from Jim Boyles which included background information from Archbishop Michael Peers. A subcommittee will be appointed to explore how Executive Council might best respond to the situation in Canada, which may well include a visit to Toronto. Jim was very gracious and supportive of A&F's plan. You can expect a report at the June meeting.

Josephine Hicks was elected Vice Chair of A&F.

Sandra McPhee moved to re-consider the amendment of A&F 020. Vote to reconsider was passed. Amendment to restore resolution to its original wording was passed, but the amended (back to original) resolution did not pass. A&F 020 remains as stands.

The Presiding Bishop introduced Cynthia Black, reporting for Congregations in Ministry, continuing where they left off yesterday.

CIM 004 – *Approved*

To: Executive Council
From: Standing Committee on Congregations in Ministry
Date: February 11, 2004
Re: 2004 Spending for New Initiatives for Young Adults and Youth

Resolved, That the Executive Council, meeting in Tampa, Florida, approve initial spending for new proposals for young adults and youth as follows:

- Youth Leaders Formation (A077): \$75,000 in 2004
- Young Adult Network (A077): \$35,000 in 2004
- Jubilee Young Adult Internships (A065): \$67,000 in 2004–2005
- Advisory Committee for Young Adults and Youth (CIM–002): \$24,000 in 2004; and be it further

Resolved, That the Council anticipate total spending in 2004 of \$250,000 with additional proposals coming through the advisory committee process for 2004 and for 2005–2006.

Explanation

Congregations in Ministry recommends the Council approve these expenditures so work with young adults and youth can go forward in 2004 while the advisory committee process gets underway. That committee will recommend additional expenditures for 2004 and for 2005 and 2006.

Material provided by the Ministries with Young People Cluster offers detailed explanations of the specific program proposals.

CIM 006 – *Approved*

To: Executive Council
From: Standing Committee on Congregations in Ministry
Date: February 12, 2004
Re: Grant Request from The Nathan Network

Resolved, That the Executive Council, meeting in Tampa, Florida, adopt the proposal to fund The Nathan Network from the Constable Fund at \$105,000 as requested.

Explanation

This work will advance the work of developing safe churches by strengthening training and policy development. Detailed information is found in the proposal submitted by the Rt. Rev. Clayton Matthews.

CIM 007 – *Approved*

To: Executive Council
From: Standing Committee on Congregations in Ministry
Date: February 12, 2004
Re: International Anglican Youth Network

Resolved, That the Executive Council, meeting in Tampa, Florida, adopt the proposal to fund the International Anglican Youth Network at \$41,900 from the Constable Fund.

Explanation

This is a follow-up event to the 1988 and 1997 events and puts a face on international youth concerns. Funding is modest and allows the Episcopal Church to provide some international leadership. Details are provided in material supplied by the Ministries with Young People Cluster.

The Presiding Bishop introduced Catherine Roskam reporting for International Concerns.

INC 008 – *Approved*

For: Executive Council
From: International Concerns Committee
Date: December 23, 2003
Re: New Companion Diocese Relationship

Resolved, That the Executive Council meeting in Tampa, Florida, from February 9 – 12, 2004 vote to recognize a new Companion Diocese Relationship between the Diocese of Western Kansas and the Diocese of Mukono in the Church of Uganda until such relationship be terminated by mutual consent.

INC 009 – *Approved*

To: Executive Council
From: International Concerns Committee
Date: December 23, 2003
Re: New Companion Diocese Relationship

Resolved, That the Executive Council meeting in Tampa, Florida, from February 9 – 12, 2004 vote to recognize a new Companion Diocese Relationship between the Diocese of Los Angeles and the Diocese of El Salvador in the Anglican Church of the Central American Region for a period ending on June 30, 2006, unless extended or terminated by mutual consent.

Anthony Guillen reported that Bishop Baharona has been alienated because of his support of Gene Robinson, and asked that we remember him in our prayers.

INC 012a – *Approved as amended.*

To: The Executive Council

From: The Standing Commission on Anglican and International Peace with Justice Concerns

Date: January 14, 2004

Re: The Korean Peninsula resolution submitted to General Convention with amendments

Resolved, That the Executive Council, meeting in Tampa, Florida, February 9-12, 2004, support and commend the Anglican Church of Korea and the Korean ecumenical community in their advocacy for the peaceful reunification of the Korean peninsula; and be it further

Resolved, That the Episcopal Church through its own offices and agencies and by appeal to the United States Government urge special attention and aid to the relief of humanitarian needs and development of the Democratic Peoples Republic of Korea (North Korea) including poverty alleviation, food aid, energy development, transportation, education and protection of human rights and the environment; and be it further

Resolved, That the Church urge the end of political demonization and militaristic rhetoric toward the Democratic Peoples Republic of Korea and its leaders by the United States in favor of a peaceful resolution and be it further

Resolved, That the church urges the leaders of the Democratic Peoples Republic of Korea to abandon its nuclear armaments program and that the leaders of the United States pledge not to attack preemptively the Democratic Peoples Republic of Korea and be it further

Resolved, That the leaders of the Democratic Peoples Republic of Korea, the United States, Russia, the Peoples Republic of China, Japan and the Republic of Korea conclude a nonaggression pact that would move all parties toward a comprehensive peace formally ending the “state of war” that has existed since 1953 and be it further

Resolved, That the Council ask the United States to call on the People's Republic of China and Russia to allow entry in reasonable numbers of North Korean refugees and that the United States similarly move to welcome North Korean refugees into the United States.

Explanation

The original resolution to General Convention from the Standing Commission on Anglican and International Peace with Justice Concerns was lost in the shuffle of Convention business. This amended version is submitted. The Anglican Church in Korea has previously endorsed the substance of this resolution. The only substantive change to the original General Convention text reflects the ongoing diplomatic initiatives now under way.

Attached are: the original text as prepared by AIPJC, the text as presented and adopted by the House of Deputies, the Blue Book section on Korea of the SCAIPJC, a National Council of Churches/Church World Service delegation statement and the ENS and Episcopal Life stories on the NCCCUSA/CWS delegation to North and South Korea with reflections from the Episcopal delegate.

**** Attachments are available upon request from the General Convention Office.**

INC 014 – *Approved*

To: Executive Committee
From: Standing Committee on International Concerns
Date: February 9, 2004
Re: ICPD in Cairo

Resolved, That the Episcopal Church affirm that the 1994 International Conference on Population and Development (ICPD) held in Cairo, Egypt established an important plan of action to ensure access to education, health care, and family planning for all the world's citizens; and be it further

Resolved, That the Episcopal Church recognize that the ICPD made a fundamental shift in recognizing the pivotal role that women play in securing health and well-being for themselves, their families, and their communities; and be it further

Resolved, That the Episcopal Church affirm on this, the tenth anniversary of Cairo, its commitment to the implementation of the Program of Action and the role of the United Nations and UNFPA in doing so, and be it further

Resolved, That the Episcopal Church recognizes that the Millennium Development Goals are consistent with and supportive of the Cairo Program of Action, and be it further

Resolved, That the Episcopal Church call upon the President and the Congress of the United States to honor its commitments made in Cairo to improving women's health, access to education and reproductive freedom, and by ensuring every child's health and opportunity.

INC 015 – *Approved*

To: Executive Council
From: Standing Committee on International Concerns
Date: February 11, 2004
Re: Government Relations/Rights of women, protection of refugees and asylum seekers

Resolved, That the Executive Council meeting in Tampa, Florida, on February 9-12, 2004, reaffirms the historic commitment of the Episcopal Church to the protection of refugees and asylum seekers; and be it further

Resolved, That the Executive Council reaffirms General Convention Resolution 1997-C017 supporting the rights of women fleeing the practice of female genital mutilation to be granted refugee status and asylum; and be it further

Resolved, That the Executive Council reaffirms General Convention Resolution 1997-C018, charging Episcopal Migration Ministries with developing and implementing an advocacy agenda to the United State Government of a generous program of refugee admission for persecuted persons; and be it further

Resolved, That the Executive Council recognizes the increased instances of women fleeing their countries of origin because of cultural practices that deny their full humanity; and be it further

Resolved, That the Episcopal Church urge the United States Government to implement policies and practices that extend the protection of asylum to such vulnerable persons.

Text of 1997-C017:

Resolved, the House of Bishops concurring, that this 72nd General Convention support the rights of women fleeing the practice of female genital mutilation, “female circumcision,” to be granted refugee status, and when seeking such protection in the United States, be granted asylum.

Text of 1997 – D018:

Resolved, That the 72nd General Convention of the Episcopal Church charge Episcopal Migration Ministries with the responsibility for developing and implementing an advocacy agenda which reflects the concerns of the Episcopal Church that the United State Government uphold a generous program of refugee admission in response to the worldwide refugee crisis, maintain a just system of asylum for persecuted persons seeking safety in the United States, and ensure that needy immigrant as are not unfairly denied access to essential services and benefits.

INC 016a – *Approved as amended.*

To: Executive Council

From: Standing Committee on International Concerns

Date: February 11, 2004

Re: Implementation of Resolutions regarding translations

In view of the fact that the Episcopal Church is a international, multilingual and multicultural entity; that we are committed to being an all inclusive community; that our concept of mission implies that we implement the vision of 2020; that the largest growing ethnic group in the United States is among Latinos; that Spanish is one of the most spoken languages in the world; and that Executive Council passed a resolution INC 22 in New Hampshire in June 2002.

Due to these realities and our desire to grow our church, General Convention meeting in Minneapolis in July 2003 passed the following four resolutions related to Communications:

- *A081: National Ad Campaign.* Directs the Office of Communication (COMM) to develop a multilingual national advertising campaign, with radio and television advertisements, reflecting the multicultural nature of The Episcopal Church and urges congregations and dioceses to offer training in welcoming and incorporating newcomers.
- *A082: Multi-Lingual Publications.* Asks Council, in coordination with ECC staff, to develop a strategy to utilize existing multilingual resources and to consider employing translation services.
- *C027: Audio-Visual Materials of the Episcopal Church.* Requires all audio-visual materials for General Convention and programs of Council and the Episcopal Church Center be accessible to everyone by providing closed captioning, as well as subtitling or dubbing in other languages where appropriate, and urges all producers of religious audio-visual materials to do the same.
- *C029: Translation of Documents into Spanish and French.* Directs that all official documents and publications produced by DFMS be issued in Spanish and French no later than 2006, and in other languages used in The Episcopal Church as soon as possible. Encourages the whole Church to do the same; therefore, be it

Resolved, That we as members of the Council responsible for the well being of the church strongly urge that the resolutions already adopted be fully implemented; that funds be allotted to meet the identified needs; and be it further

Resolved, That a culturally and racially diverse advisory group including Spanish speaking members of Executive Council and Episcopal Church Center Executive staff be appointed in consultation with the Committee on International Concerns.

INC 017a – *Approved as amended.*

To: Executive Council
From: Standing Commission of International Concerns
Date: February 11, 2004
Re: Millennium Development Goals

Resolved, That the Executive Council, meeting in February 2004 in Tampa, Florida, reaffirms the 2003 General Convention's endorsement of the United Nations' Millennium Development Goals (MDGs) that pledge to: 1) eradicate extreme poverty and hunger, 2) achieve universal primary education, 3) promote gender equality and empower women, 4) reduce child mortality, 5) improve maternal health, 6) combat HIV/AIDS, malaria and other diseases, 7) ensure environmental stability, and 8) develop a global partnership for development, as specified in Resolution D006; and be it further

Resolved, That the Executive Council challenges all members of the church as well as congregations and dioceses to contribute 0.7% of their annual budgets to fund international development programs that advance the Millennium Development Goals, as suggested by the last two General Conventions; and be it further

Resolved, That the Executive Council commends the work of congregations and dioceses that have already devoted 0.7% of their budgets to international development projects that advance the MDGs; and be it further

Resolved, That the Executive Council commends the many ways in which congregations, dioceses, units of the Episcopal Church Center, and voluntary agencies work to accomplish the MDGs in many parts of the world; and be it further

Resolved, That through its International Concerns Committee the Executive Council commits itself to the information-gathering efforts called for by Resolution D006 that will inform the church about the participation of congregations, dioceses and other entities within the Episcopal Church to accomplish the MDGs.

It was suggested that it would be helpful if the Church Center could inform the members of the church of the options that are readily available to make that 0.7 % contribution out of their own budgets. The Presiding Bishop will take that up with the Cambridge Consultation.

Timothy Kimbrough will be on the Phillipine Covenant Committee and Anthony Guillen will be on the Mexico Covenant Committee.

INC 018 – *Approved*

To: Executive Council

From: The Standing Committee on International Concerns

Date: February 11, 2004

Re: Appreciation for Mexico Covenant Committee Report

Resolved, That the Executive Council meeting in Tampa, Florida from February 9 – 12, 2004, receive with thanks the report of the Mexico Covenant Committee (MCC) on its meeting of 23-24 April, 2003 in Cuernavaca, as communicated in the 18 July, 2003 letter of Bishop James Folts to the Rev. Canon Patrick Mauney, accompanied by minutes submitted by Ms. Maritza Cordova; and be it further

Resolved, That the Executive Council receive with appreciation the report that legal proceedings have been initiated concerning those responsible for financial malfeasance in the Diocese of Northern Mexico and the Diocese of Western Mexico and that much of the stolen property has been recovered; and be it further

Resolved, That in view of the challenges facing La Iglesia Anglicana de Mexico (IAM) and its relationship with the Episcopal Church, the Executive Council affirm the suggestion that the MCC meet more frequently than in the past and request the Office of Anglican and Global Relations to make such allocations within its budget as will facilitate more frequent meetings; and be it further

Resolved, That the Executive Council share the MCC's continuing concern for the establishment of a viable pension program for the clergy and lay employees of La Iglesia Anglicana de Mexico and urge that IAM's discussions with the Church Pension Fund be brought to successful conclusion; and be it further

Resolved, That the Executive Council note with concern the questions raised in the MCC's report about the viability of the IAM as an autonomous province of the Anglican Communion, express its hope that autonomous status can be maintained, and suggest that the MCC undertake continuing consultation about this matter, drawing on such personnel from IAM and the Episcopal Church as may be appropriate; and be it further

Resolved, That the Executive Council assure the MCC of its prayers for the healing of the community life and ministry of Iglesia Anglicana de Mexico.

Cathy reported that INC also discussed the conditions of the women in Juarez and there will be a 3 day presence in Juarez in March, and they will possibly be sending seminarians to that. The Bishop has said they would greatly appreciate our support. There will be resolutions on MCC and working conditions in June.

Kwasi Thornell for National Concerns

Becky Snow explained that NAC 006 was split into NAC 006a and NAC 006b, because at least one person would have to abstain because of a conflict of interest.

NAC 006a – *Approved with 1 abstention.*

To: The Executive Council
From: The Standing Committee on National Concerns
Date: February 9, 2004
Re: SRI

Resolved, That the Executive Council, meeting in Tampa, Florida from February 9 to 12, 2004, instruct the Treasurer to vote in favor of all resolutions asking companies to report on how they will respond to rising regulatory, legislative and public pressure to increase access to and affordability of needed prescription drugs (although there is no specific policy regarding this resolution, a variety of statements regarding access to health care would be consistent with this resolution; see General Convention resolution A010 of 1991 on the right of all individuals to health care); and be it further (Att. 1)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to develop ethical criteria for the extension of patents on prescription drugs and to issue a report on the implications of such criteria (although there is no specific policy regarding this resolution, a variety of statements regarding access to health care would be consistent with this resolution; see General Convention resolution A010 of 1991 on the right of all individuals to health care); and be it further (Att. 2)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting that companies adopt a policy to report annually to shareholders in a separate report on corporate resources devoted to supporting political entities or candidates on both state and federal levels (this resolution is targeted at pharmaceutical companies and drug access; although there is no specific policy regarding this resolution, the SRI Committee believes that the resolution can be supported on good-government grounds); and be it further (Att. 3)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions to issue reports disclosing the extent and types of payments/incentives/rebates to doctors, pharmacy benefit managers and other pharmaceutical purchasers made in order to influence the selection of a particular drug (although there is no specific policy regarding this resolution, a variety of statements regarding access to health care would be consistent with this resolution; further, the Episcopal Church has voted for this resolution in the past); and be it further (Att. 4)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions to asking companies to adopt and then implement (through independent monitoring) human rights standards based on International Labor Organization protocols (based on resolution A002 of the 2000 General Convention and the previous Executive Council's filing of such resolutions); and be it further (Att. 8)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions to asking companies to report on the potential for environmental damage from oil drilling in the costal plain of the Arctic National Wildlife Refuge (based on resolution D125 of the 1991 General Convention opposing such drilling); and be it further (Att. 10)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting the adoption of a sexual-orientation non-discrimination policy (based on the Executive Council resolution of November 1995 on equality in organizations and resolution C019 on the 1994 General Convention on equality under the law for homosexuals); and be it further (Att. 14)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking financial institutions to adopt overall fair-lending policies (based on the Episcopal Church's long-standing support for and filing of such resolutions, and also on resolution A002 of the 2000 General Convention); and be it further (Att. 17)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking financial institutions to adopt community reinvestment policies for their worldwide operations (based on Executive Council's statement on community reinvestment of November 1995); and be it further (Att. 19)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to report on the costs of delay of cleaning up toxic-waste sites (based on long-standing policies on environmental stewardship and various environmental resolutions favoring reporting on such topics); and be it further (Att. 25)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to report on hazards posed on chemicals they produce and plans to phase out the use of harmful chemicals (based on resolution A042 of the 1994 General Convention regarding alternatives to hazardous chemicals); and be it further (Att. 26)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking restaurants to adopt a smoke-free policy (based on resolution D001 of the 2000 General Convention on making church buildings smoke-free and the Executive Council resolution of 6/1990 divesting the Episcopal Church from tobacco equities) and be it further (Att. 27)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking insurance companies (with life insurance or HMO operations) not to invest in tobacco equities (based on resolution D001 of the 2000 General Convention on making church buildings smoke-free, the Executive Council resolution of 6/1990 divesting the Episcopal Church from tobacco equities, and the previous Executive Council's filing of such resolutions) and be it further (Att. 28)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to report on the risks, financial costs (including opportunity costs) and benefits, and environmental impacts of continued use of genetically-engineered ingredients in food products sold or manufactured by the company (based on resolution C036 of the 2003 General Convention). (Att. 30)

Resolved, That Executive Council authorize the Social Responsibility in Investment Committee to re-vote the aforementioned proxies in succeeding years of this triennium without bringing them back to Council provided they are not substantively altered (this includes different companies with which these proxies may be filed).

NAC 006b – Approved

To: The Executive Council
From: The Standing Committee on National Concerns
Date: February 9, 2004
Re: SRI

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to review the economic effects of the HIV/AIDS, tuberculosis and malaria pandemics on the company's business strategy, and its initiatives to date, and report to shareholders (based on General Convention resolution A051 of 2000 on the topic of HIV/AIDS medicines and the previous Executive Council's filing of such resolutions); and be it further (Att. 5-6)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to adopt and then implement (through independent monitoring) vendor standards based on International Labor Organization protocols (based on resolution A002 of the 2000 General Convention and the previous Executive Council's filing of such resolutions); and be it further (Att. 7)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions to asking companies to adopt a formal written policy on the rights of indigenous peoples (based on the Episcopal Church's general support for human rights); and be it further (Att. 9)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting the issuance of a sustainability report (based on resolution D066 of the 2003 General Convention and resolution A002 of the 2000 General Convention); and be it further (Att. 11)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting the adoption of a board inclusiveness policy (based on the Executive Council resolution of November 1995 on equality in organizations and the previous Executive Council's filing of such resolutions); and be it further (Att. 12)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting the adoption of a diversity report, including EEO-1 data (based on the Executive Council resolution of November 1995 on equality in organizations and the previous Executive Council's filing of such resolutions); and be it further (Att. 13)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions requesting reviews of CEO pay for companies engaging in mass layoffs (based on the Episcopal Church's corporate governance guidelines, which are supportive of requests for reviews of executive compensation); and be it further (Att. 15)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to review their executive compensation policies, and especially the ratio of executive compensation to the pay of lower-level workers (based on the Episcopal Church's corporate governance guidelines, which are supportive of requests for reviews of executive compensation, and the previous Executive Council's filing of such resolutions); and be it further (Att. 16)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to develop policies to provide shareholders with adequate disclosure of the collateral for over-the-counter derivatives (although there is no specific church policy on this topic, the church's general support for responsible activities by financial institutions, in addition

to General Convention resolution A002 of 2000, makes support of this resolution possible); and be it further (Att. 18)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to adopt policies avoiding securitizing subprime loans made under predatory conditions (based on the Episcopal Church's filing of shareholder resolutions on subprime lending in the past); and be it further (Att. 20)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to adopt criteria regarding accepting investment banking clients (although there is no specific church policy on this topic, the church's general support for responsible activities by financial institutions, in addition to General Convention resolution A002 of 2000, makes support of this resolution possible); and be it further (Att. 21)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to adopt ethical criteria for military contracts (based on resolution D187 of the 1991 General Convention and the previous Executive Council's filing of such resolutions); and be it further (Att. 22)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions to prepare a report explaining how the company will respond to rising regulatory, competitive and public pressure to significantly develop renewable energy sources (based on General Convention resolutions D126 of 1988 and A048 of 2000 and the previous Executive Council's filing of such resolutions); and be it further (Att. 23)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to issue a global-warming report or to report on the effects of global warming on their operations (based on resolution D066 of the 2003 General Convention and the previous Executive Council's filing of such resolutions); and be it further (Att. 24)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies for a report on how they will respond to the rising regulatory, competitive, and public pressure to reduce the emission of toxic chemicals (based on long-standing policies on environmental stewardship and various environmental resolutions favoring reporting on such topics); and be it further (Att. 29)

Resolved, That the Executive Council instruct the Treasurer to vote "abstain" on all resolutions asking companies to report on the effects of the Bhopal disaster (the SRI Committee is of the opinion that this matter is too distant in time to be covered by a shareholder resolution); and be it further (Att. 31)

Resolved, That the Executive Council instruct the Treasurer to vote in favor of all resolutions asking companies to report on whether sales to the Israel Defense Forces are consistent with their codes of conduct (the SRI Committee recommended "abstain" on the grounds that there is no policy on the matter and that the materials in question are for sale to anyone, not military in nature; NAC amended this resolve based on the 2003 GC resolution identifying home demolitions as illegal under international law); and be it further (Att. 32)

Resolved, That the Executive Council instruct the Treasurer to vote "abstain" on all resolutions asking movie producers to form committees of outside directors of the company to review data linking increased use of tobacco by teens with increased tobacco use in their youth-oriented movies (the SRI Committee is of the opinion that although there is church policy opposing tobacco use, this resolution is too remote from the actual issue of tobacco use and too close to

ensorship to merit support) and be it further (Att. 33)

Resolved, That the Executive Council instruct the Treasurer to abstain on all resolutions asking media companies to report on their current activities to meet public interest obligations and any strategies for proportionally increasing those activities based on the increase in channel capacity resulting from the conversion to digital transmission (there is no church policy in this area).

(Att. 34)

Resolved, That Executive Council authorize the Social Responsibility in Investment Committee to re-vote the aforementioned proxies in succeeding years of this triennium without bringing them back to Council provided they are not substantively altered (this includes different companies with which these proxies may be filed).

NAC 007 – *Approved*

To: Executive Committee

From: Standing Committee on National Concerns

Date: February 11, 2004

Re: Executive Council Observers at meeting of Via Media Groups

Resolved, That the Executive Council meeting in Tampa, FL on February 9-12, 2004 elect as observers 3 representatives from nominees jointly named by the Chair and Vice Chair to attend as observers the Via Media meeting in Atlanta, March 25 – 27, 2004; and be it further

Resolved, That the Executive Council representatives post a summary of their observations on the Council email listserv as soon as possible after the Atlanta meeting, and give an oral report of their observations at the Executive Council meeting in June, 2004.

Explanation

The Presiding Bishop, on behalf of Council, wanted to send representatives to the Plano meeting, but was told that they would not be admitted. The Council is equally concerned to be well-informed of the concerns and actions of the grass roots groups calling themselves “Via Media” who will be meeting in Atlanta, March 25-27, 2004.

NAC has asked each committee for volunteers to attend and names were given to the Chair and Vice Chair to appoint 3 representatives as observers.

NAC 008 – *Approved*

To: Executive Committee

From: Standing Committee on National Concerns

Date: February 11, 2004

Re: Stewardship

Resolved, That the Executive Council meeting in Tampa, Florida on February 9-12, 2004, reaffirms General Convention Resolution 2000-B050 acknowledging the use of the political process as an act of Christian stewardship and encourages congregations to engage in conversations and theological reflection on public policy issues; and be it further

Resolved, That the Executive Council reaffirms General Convention Resolution 1994-D132 encouraging the development of programs of literacy, citizenship, voter registration and advocacy to counteract violations of civil rights; and be it further

Resolved, That Episcopalians pray for our elected officials and ask that they listen to the voices of the Church as valuable resources in determining solutions to societal problems; and be it further

Resolved, That the Church celebrates those who fought and gave their lives to extend the right to vote to women and people of color; and be it further

Resolved, That the Church recognizes that a faithful commitment to voting is an extension of our baptismal covenant to “strive for justice and peace and the dignity of every human being” and asks all Episcopalians to actively engage in advocating for voter rights, encouraging voter registration, getting out the vote, and volunteering to assist voters at the polls.

NAC 009 – *Approved*

Kwasi read a statement from Frank Oberly, who had to leave early, regarding NAC 009.

To: Executive Committee

From: Standing Committee on National Concerns

Date: February 11, 2004

Re: Native American Congregational Development

Resolved, That the Executive Council meeting in Tampa, Florida, February 9 -12, 2004, direct A&F to identify program funding for the triennium for the Native American Congregational Development Officer to use, in consultation with ECIM, to implement the “Decade of Remembrance, Recognition, and Reconciliation, 1997 – 2007,” designated by the 72nd General Convention and reaffirmed by the 74th General Convention, which is directed toward ensuring that Native Americans become equal partners in the Church’s mission and ministry and report back to the June meeting of Executive Council any recommended budget adjustments, and be it further

Resolved, That other programs at the Church Center be administered to reflect General Convention’s commitment to projects which seek to welcome Native people into congregational life and to provide leadership training and evangelism programs for Native youth and young adults and evangelism programs for unchurched urban and rural Native peoples, and include in their reports to Executive Council the steps taken to implement this resolution.

Helena Rose Houldcroft added that Canada recognizes that 500 aboriginal women have disappeared or been murdered in Canada, and the Equal Justice Committee has put together some resources. Is there a way to share these resources? The Presiding Bishop asked her to leave the information with the Secretary.

NAC 010 – *Approved*

To: Executive Committee
From: Standing Committee on National Concerns
Date: February 11, 2004
Re: Anti-Racism

Resolved, That the Executive Council meeting in Tampa, Florida on February 9-12, 2004, adopts the following anti-racism plan for continued self-assessment and systemic change: We will: 1) participate in 4 hours of self-assessment and development and refinement of action plans, beginning at our June, 2004 meeting, and continuing at one meeting each succeeding year of the triennium, and 2) devote an hour of each committee's time at all other meetings to review the action plans and monitor progress, and be it further

Resolved, That Executive Council calls all provinces, dioceses, congregations, CCAB's, and other church leaders to embrace the challenge of transforming ourselves and the Church through participation in anti-racism awareness as required by General Convention resolutions in 2000 B049 and 2003 A-010, and be it further

Resolved, That Executive Council asks the Social Justice Office to report annually to the Council through National Concerns on the progress made by provinces, dioceses, and CCAB's in complying with this mandate.

Steve Lane presented the writing committee's letter to the members of the church. Some suggestions were made. The committee will work on this and send the final version to the Secretary for translation and posting.

Becky Snow introduced an amendment of the by-laws and suggested that a new handbook committee be named.

Amendment – *Approved*

To: Executive Council
From: D. Rebecca Snow
Date: February 12, 2004
Re: By-law Amendment, Art. IV, Sec. 1

Resolved, That the Executive Council, meeting in Tampa, Florida, February 9-12, 2004, amend its By-laws, Art. IV, Sec. 1 to read in relevant part:

The Investment Committee shall consist, in addition to the Chair and Treasurer [Vice Chair of the Council], *ex officio*, of the following

Explanation

Currently there is a discrepancy between the Handbook and the By-laws in identification of who serves *ex officio* on the Investment Committee. It is more important for the Treasurer to be on the committee than the Vice-Chair.

George Werner clarified liaison commitments and announced the 3 Via Media observers:

- Kim Byham
- Sandra McPhee
- Kwasi Thornell

Rosemari introduced 2 courtesy resolutions, which were approved.

To: The Executive Council

Re: Birthday Greetings

Date: February 12, 2004

Resolved, That the Executive Council, meeting in Tampa, Florida, February 9-12, 2004, send greetings to the Most Reverend Edmond L. Browning, 24th Presiding Bishop, on the occasion of his seventy-fifth birthday, March 11, with thanksgiving for his life, ministry and prophetic leadership among us.

To: The Executive Council

Re: Courtesy Resolutions

Date: February 12, 2004

Resolved, That the members of Executive Council and senior staff of the Episcopal Church Center, meeting in Tampa, Florida, February 9-12, 2004, applaud the exciting ministries of Resurrection House, St. Petersburg, and St. James House of Prayer, Tampa; express our gratitude for their hospitality and their shining examples of Christ acting in the world; and offer this modest gift as a token expression of our love.

A letter thanking the jubilee centers for their hospitality, and the donation checks will be sent to the Jubilee Centers with the resolution. A letter will be sent to the Diocese of Southwest Florida thanking them as well. (See attachments)

An announcement was made that the lay representative to the ACC needs to be elected by Executive Council. The commitment is for 9 years, and involves meeting for 2 weeks as a time, once every three years.

A real time evaluation was conducted.

The Presiding Bishop made closing remarks. The meeting was adjourned.

ATTACHMENT A

February 23, 2004

The Rev. Dennison Kerr
St. James House of Prayer
2708 Central Avenue N.
Tampa, Florida 33602

Dear Father Kerr:

On behalf of the Executive Council of the Episcopal Church it is my joy and privilege to forward to you the enclosed resolution of appreciation and the accompanying check. This donation is the result of the generous contributions of the members of Council and staff during one of our Eucharistic celebrations.

We are indebted to you for the opportunity to glimpse the remarkable ministry of you and your staff. It is a gift to us to encounter the incarnation of the Gospel as we seek to serve our Church through our work on Executive Council.

May God continue to bless you and those you serve.

Faithfully yours in Christ,

The Rev. Rosemari G. Sullivan
Executive Officer & Secretary of the General Convention

Enclosures

ATTACHMENT B

February 23, 2004

Ms. Cynthia H. Sinclair
Florida Resurrection House, Inc.
800 11th Street North
St. Petersburg, FL 33705-1229

Dear Cynthia:

On behalf of the Executive Council of the Episcopal Church it is my joy and privilege to forward to you the enclosed resolution of appreciation and the accompanying check. This donation is the result of the generous contributions of the members of Council and staff during one of our Eucharistic celebrations.

We are indebted to you for the opportunity to glimpse the remarkable ministry of you and your staff. It is a gift to us to encounter the incarnation of the Gospel as we seek to serve our Church through our work on Executive Council.

May God continue to bless you and those you serve.

Faithfully yours in Christ,

The Rev. Rosemari G. Sullivan
Executive Officer & Secretary of the General Convention

Enclosures