

The Executive Council of the General Convention met 5 – 8 October 2009, at the Holiday Inn/Fogelman Center of the University of Memphis in Memphis, Tennessee.

5 October 2009

After Morning Prayer, the Chair of Executive Council, the Most Rev'd Katharine Jefferts Schori, welcomed members and guests.

The Chair called on Secretary, the Rev'd Dr Gregory Straub, to call the roll, and she asked each member of Council to express a hope for this meeting.

Roll Call (present unless otherwise indicated)

Katharine Jefferts Schori (Chair)

Bonnie Anderson (Vice Chair)

David Alvarez	Floyd Gamarra	Cristobal Leon
Timothy Anderson	Martha Gardner	Vycke McEwen
Rosalie Simmonds Ballentine	Bruce Garner	Francisco Quiñones
Hisako Beasley	Wendell Gibbs	Silvestre Romero
Dylan Breuer	Del Glover	Katie Sherrod
Jon Bruno – arriving late	Joyce Hardy	Terry Star
Stephanie Cheney	Bettye Jo Harris	Deborah Stokes
Brian Cole	Mark Harris	Winnie Varghese
Jane Cosby	Angela Helt	Anne Watkins
Lee Alison Crawford	Mark Hollingsworth	Sandye Wilson
Ian Douglas	Stephen Hutchinson	Belton Zeigler – arriving late
Blanca Echeverry	Gay Jennings	
Scott Evenbeck	Bryan Krislock	
	Lelanda Lee	

Ex officio: Kurt Barnes  
Gregory Straub  
Linda Watt

Canadian Partner: Dorothy Davies-Flindall

The Chair asked additional persons present to introduce themselves.

The Chair asked for additions/amendments to the agenda. The Rev'd Dr Ian Douglas asked to amend by moving his report on Anglican Consultative Council 14 (hereafter, ACC14) to before consideration of the response to the Ridley-Cambridge Draft of the proposed Anglican Covenant. The Secretary asked to amend by moving the election of liaison to the Anglican Church of Canada until after their liaison's report and to add the election of a liaison to the Evangelical Lutheran Church in America (hereafter, ELCA). Dr. Delbert Glover asked to amend by adding Private Conversation. The Rev'd Canon Timothy Anderson asked to amend by moving the report of the Strategic Planning Task Force earlier in the agenda. The Rev'd Sandye Wilson moved to adopt the amended agenda. The motion was duly seconded and carried.

The Secretary reviewed the current Norms of Executive Council. Members asked questions and proposed additions. The Chair charged the ad hoc Agenda Committee with revising the norms for consideration later in the meeting.

The Presiding Bishop gave Opening Remarks. She asked for a moratorium on use of "National Church" and enumerated the countries in which The Episcopal Church [hereafter, TEC] works. She spoke of the thirty-eight provinces of the Anglican Communion and partnerships with the ELCA, the Moravian Church, the United Methodist Church and the Presbyterian Church in the USA. She said the biggest question before the Council was, Where will we spend our energy? She reminded Council of the recent General Convention at which the call to mission was sounded. She enumerated the Five Marks of Mission: proclaiming the Good News; teaching, baptizing new members; relieving suffering; transforming injustice; and care for the earth. She called to Council's attention the budget priorities of the General Convention and opined that the realities of the budget offered opportunities. She commented on the many visitors to General Convention from overseas provinces, who learned about how TEC makes decisions. She reminded Council that no diocese had left the church, only individuals. She reported that the reorganizing dioceses are experiencing pains and liberty. She reported that the staff at the Episcopal Church Center (hereafter, ECC) was working in new ways and beginning to experience resurrection. TEC, she said, was discovering opportunities borne of crisis: the choice was resurrection or tomb,

The President of the House of Deputies, Canon Bonnie Anderson, gave opening remarks. She said the importance of the meeting is not what is before Council, but how? She said the Council is new as a body with twenty-one new members. She reminded Council that Committees, Commission, Agencies and Boards (hereafter, CCABs) are participatory with lay persons, deacons, priests and bishops with all voices heard. She reminded Council that it was an elected body: a call affirmed by the

church. She asked each member to assess what he/she brings as a gift to Council's work: e.g., imagination, creativity, insight. She referenced "The Magician's Elephant," a book she had read during the summer. In it a magician tries to conjure an elephant and succeeds. The book asks the questions, What is possible? What if? She asked, What if Council were a Christian community, based on an understanding of one another's gifts. What if diversity makes unity? What if differences are what we need most? What if Council prayed and discerned its role, then did it?

Break.

Dr Douglas gave an orientation on Governance. [The PowerPoint for this presentation is posted on the General Convention Office [hereafter GCO.] Dr Douglas posed questions, which members discussed at their plenary tables. Members were invited to share their own answers in plenary.

The Secretary made housekeeping announcements.

Holy Eucharist.

Lunch.

The Chair reconvened Council at 2.00 pm with a discussion on "Governance & Ministry," copies of which she had provided Council. After members voiced their insights gained by reading the book, there was discussion around plenary tables.

The Presiding Bishop introduced her Chancellor, David Beers, Esq., who introduced the Chancellor to the President of the House of Deputies, Sally Johnson, Esq. Ms Johnson presented a PowerPoint on the structure of the church with particular attention to the work of Council. [The PowerPoint is posted on the GCO website.] Mr Beers and Ms Johnson fielded questions.

Break.

The Chair led a discussion on the differences between management and board. The Rt Rev'd Mark Hollingsworth asked the Chair for her reflections on Council's last triennium, which she gave.

Canon Stephanie Cheney gave instructions for dinner.

Executive Council dined at the home of Stephanie and Reynolds Cheney.

6 October 2009

After Morning Prayer, the Chair called on Canon Anderson to give a report of the CIM040 Strategic Planning Task Force. Canon Anderson commended the introduction to members' attention. He thanked the membership of the Task Force for their work and ECC staff member Adair Loomis for creating a questionnaire and collating its

results. He asked that standing committees of Council, when formed, look at part of the plan and give feedback to the Task Force. He gave a timeline for the Task Force's continued work and promised a final report for the February meeting of Council.

The Rev'd Canon Mark Harris spoke about the history of by-laws. [The PowerPoint of Canon Harris' presentation is posted on the GCO website.]

Break.

The Chair called on the Chief Operating Officer, Ambassador Linda Watt, to speak about Staffing at the ECC and Expectations of Executive Council. [The Chief Operating Officer's presentation is posted on the GCO website.]

The Chair made a proposal for the reorganization of Council's standing committees. She proposed five: Local Mission, Churchwide Mission, Global Mission, Resources for Mission and Funding for Mission. Her proposal met with appreciative comment. Dr Douglas proposed changing "Global" to "World." Canon Mark Harris offered to edit a PowerPoint with the proposed standing committees and asked for some of the Chair's time. Dr Douglas and the Rev'd Gay Jennings volunteered to assist. The Rev'd Deacon Joyce Hardy asked about revising the by-laws. The Chair said the by-laws would need amendment once the standing committees were approved. The Chair announced that Council would meet in Executive Session at 2:00 pm. The Secretary gave announcements. The Chair announced she had received a letter of intent to resign from Council from member Belton Zeigler, Esq.

Lunch

The Chair reconvened Council in Executive Session. After the Executive Session, Council took a break.

The Chair called on the Treasurer, Mr Kurt Barnes, for a presentation on the work of the Finance Office and the travel guidelines. [The Treasurer's presentation on Travel Guidelines is posted on the GCO website.]

The Treasurer introduced Ms Rebecca Martin of A&I Travel , who presented a report on TEC's account with the travel agency. [Ms Martin's report is posted on the GCO website.]

The Chair called on the General Convention Manager, Ms Lori Ionnitiu, for a report on upcoming meetings of Council. [Ms Ionnitiu's report is posted on the GCO website.] There was mixed reaction to Ms Ionnitiu's proposal that Council meet in three day meetings. Dr Katie Sherrod requested that consideration be given to holding one meeting in Fort Worth. The Chair referred Ms Ionnitiu's proposal to the Standing Committee on Resources for Mission.

Break

The Chair introduced Mr Caspar van Helden to demonstrate the Extranet, a communications tool for Executive Council.

The Chair informed Council that Canon Bettye Jo Harris' son, Gregory, was being taken to hospital. The Rev'd Terry Star announced that The Standing Rock Reservation School had been closed with H1N1 virus.

Canon Mark Harris presented a plan for committees of Council. The Chair asked each committee to consider its name. [Canon Harris' report is posted on the GCO website.] The Chair asked members to volunteer for service on a Standing Committee. She announced that Gregory Harris' condition was improving.

Mr Beers gave a report on the church's litigation.

The Secretary gave housekeeping announcements

At 6.30 pm the Executive Council gave a reception for the Diocese of West Tennessee. The Rt. Rev'd Don Johnson introduced his guests and gave a presentation on the diocese before a banquet in the Tennessee Room. Canon Bonnie Anderson introduced the Deputies of General Convention from the Diocese of West Tennessee.

7 October

After Morning Prayer, the Chair and Secretary gave instructions to the standing committees.

The standing committees met in breakout rooms.

After Lunch

The Chair asked for check-in from standing committees.

Ms Anne Watkins reported for the Standing Committee on Local Mission. She announced that Deacon Star would be nominated as chair; the Rev'd Cristobal Leon would be Vice Chair; and she would serve as Secretary.

Lelanda Lee reported for the Standing Committee on Churchwide Mission. She said she was serving as Secretary for this meeting, and that the Rev'd. Winnie Varghese would be nominated as Chair. The standing committee proposed a new name: Standing Committee on Advocacy & Networking for Mission.

Rosalie Simmonds Ballentine, Esq. reported for the Standing Committee on World Mission. She announced that she would be nominated to serve as Chair, and the Rev'd. Dr. Lee Alison Crawford would be Vice Chair.

Dr Glover reported for the Standing Committee on Funding for Mission. He announced that he would be nominated to serve as Chair, and the Rt Rev'd J. Jon Bruno would

serve as Vice Chair. The standing committee proposed a new name: Finances for Mission.

Ms Jennings reported for the Standing Committee on Resources for Mission. She announced that she would be nominated to serve as Chair, and Bryan Krislock would serve as Vice Chair. She said the duties of Secretary would be rotated among members. She proposed a new name for the standing committee: Governance & Administration for Mission.

The Chair asked if all standing committees had sufficient human resources. She recommended that committees that needed resources challenge Council to provide them. She asked standing committees to choose tasks wisely and not to tackle too much.

The Chair called on the Secretary to outline the duties of the Agenda Committee. Ms Jennings read the relevant section of the By-laws and offered that the Standing Committee on Governance and Administration discuss the role and membership of the Agenda Committee at their afternoon session and report back to plenary.

The Chair asked Mr Bruce Garner to lead Council in a disability/ability awareness exercise.

The Chair asked Deacon Hardy to lead Council in an anti-racism exercise.

The Secretary gave housekeeping announcements.

Executive Council dined in downtown Memphis by standing committee.

8 October

After Morning Prayer, the Chair announced that she and the Vice Chair had appointed the chairs raised up by the standing committees.

The Chair called on Ms Jennings for the report on by-laws for the Standing Committee on Governance & Administration. Ms Jennings informed Council that her standing committee had appointed a subcommittee to provide a more substantial review of by-laws and promised a report more than one month before the February meeting. She presented GAM 002.

GAM 002

TO: Executive Council

FROM: Standing Committee on Governance and Administration for Mission

DATE: October 8, 2009

RE: BY-LAW REVISIONS

*Resolved*, that the Executive Council amends the Bylaws of the Executive Council and the Domestic and Foreign Missionary Society as follows:

[...]

## **Article II**

[...]

Sec. 3 There shall be three Standing Committees of the Council: ~~Congregations in Ministry, International Concerns, National Concerns, Local Ministry and Mission, Advocacy and Networking for Mission, and World Mission.~~ The work committed to the Council by General Convention and arising out of the mission and ministry needs of the Church shall ordinarily be assigned to one of these committees for review prior to consideration by the entire Council.

Sec. 4 There shall be a joint Standing Committee on ~~Administration and Finance~~ Finances for Mission of the Council and the Society, which shall be responsible for reporting to the Council and the Society and recommending action on all ~~administrative~~, financial, budgetary, or other such matters assigned to it from time to time by the Council or the Society or the Chair thereof.

Sec. 5 There shall be a joint Standing Committee on Governance and Administration for Mission of the Council and the Society, which shall be responsible for reporting to the Council and the Society and recommending action on all governance, administrative, or other such matters assigned to it from time to time by the Council or the Society or the Chair thereof.

~~Sec. 5~~ Sec. 6 There shall be a joint Agenda Committee of the Council and Society comprised of the Chair, the Vice-Chair, the chairs of the ~~four~~ five Standing Committees or their designees, and two at-large members elected by the Council, all of whom shall be voting members. The Executive Director, the Secretary and the Treasurer shall be non-voting members of the Committee. The Agenda Committee ordinarily shall meet twice between each meeting of the Council. The Agenda Committee shall receive progress reports on Council initiatives, provide consultation on urgent issues, serve as a communication link between Council and the Officers and staff of PECUSA, and plan the agenda for the next meeting. The Chair shall preside. In the absence of the Chair, the Vice Chair shall preside.

[...]

## **Article III**

Sec. 1 There shall be a joint Audit Committee of the Council and Society composed of six members of the Church who shall not be officers of the Council or the Society or members of the Council's Investment Committee, four of whom shall be jointly nominated by the Chair and Vice-Chair and elected by the Council and two of whom shall be appointed by the Chair of the Joint Standing Committee on Program, Budget, and Finance pursuant to Joint Rule of Order II.1.1. Of the four members elected by Council, two shall be elected members of Council, one of whom is serving on either the Joint Standing Committee on ~~Administration and Finance, and Finances for Mission~~ or the Joint Standing Committee on Governance and Administration for Mission and two shall be members of the Church-at-large having experience in general business practices. The members shall be elected triennially. After serving two terms a member may not be re-elected until one triennium shall have elapsed.

[...]

Sec. 4 Subject to the approval of Council, the Audit Committee shall recommend an independent Certified Public Accountant firm to audit annually all accounts under the management or control of the Council and the Society. All reports of such audits, including any memorandum issued by the independent Auditor, shall be filed with the Chair, the Audit Committee, the Chair of the Joint Standing Committee on Program, Budget and Finance, ~~and the Chair of the Council's Joint Standing Committee on Finance and Finances for Mission,~~ and the Joint Standing Committee on Governance and Administration for Mission within 30 days following the date of the report.

Sec. 5 The Audit Committee shall, after receipt of the annual audit, recommend to the Council, the Society, the Joint Standing Committee on and Finance Finances for Mission, and the Joint Standing Committee on Governance and Administration for Mission what action to take as to any matters identified in the annual audit and accompanying management letter.

[...]

## Article IV

[...]

Sec. 5 Unless the Council requests otherwise, the Investment Committee shall report at least annually to the Joint Standing Committee on ~~Administration and Finance~~ Finances for Mission of the Council and Society.

~~Administration and Finance~~ Finances for Mission or related matters, the Investment Committee shall consult at least annually with that committee and may make recommendations regarding the amount or rate of investment proceeds including dividends, interest, and realized and unrealized capital gains, which may be intended to be expended pursuant to such budget.

Deacon Star informed Council that his standing committee would change its name to "Local Ministry and Mission." The Chair asked that "TEC" replace "PECUSA." The Treasurer asked if the Audit Committee would now report to two Standing Committees in addition to EC? Dr Glover said the Audit Committee reports directly to Council. Ms Ballentine reminded Council on the need for Spanish translation of documents. Ms Jennings promised the by-law review would be available in time for translation. GAM 002 carries.

The Chair called on the Secretary to present amended norms.

**Norms of Executive Council** - The rules we make for ourselves by which we live

### What are norms?

- Norms are internal guidelines that we agree will govern our life together
- Norms may be added, amended or deleted by Council
- Norms are in effect until amended or deleted by Council

- Any member of Council may propose a new norm, amend a norm or delete a norm

### **Confidentiality**

- No conversation outside Council about what individual members have spoken about in plenary or in committee
- No one member speaks for Council, unless delegated by Council to do so

### **Types of Meetings**

- Plenary: open to members, staff and visitors
- Private Conversation: open to members and staff
- Executive Session: open to members only for personnel and legally sensitive matters
- Private Time: Sharing by the PH and PHoD: open to all, unless announced otherwise beforehand

### **Physical Arrangements**

- Council meets at round tables in plenary
- Everyone wears a name tag
- Casual Dress except when worshipping in a local congregation or entertaining a diocese

### **Expectations of Members**

- Maintain a collaborative relationship with staff
- Arrive on time and stay for whole meeting
- Listen with respect – debate issues, not personalities
- Prepare for meetings: read, play, study
- Speak with care and respect in public and private conversations
- Speak slowly for translators
- Submit reports to Secretary early
- Identify self when speaking

### **Virtual Etiquette**

- Turn off cell phone ringers when in session
- Be judicious and respectful when using e-mail

- Be very careful in using "Reply to All"
- Confidentiality extends to e-mails
- E-mails can be considered discoverable information
- Deleting e-mails can be construed as obstruction of justice

**Meetings will include the Benedictine Rule**

- Worship – a balance of Morning Prayer with Bible Study and Holy Eucharist
- Healthy Meals
- Time for Relaxation: lunchtime and at least one free evening
- Events to enhance interpersonal relationships

The Secretary introduced the members of the GCO, supporting Council's meeting. The Chair introduced Ms Neva Rae Fox. The Rev'd Silvestre Romero asked for appreciation for translators. The amended norms were adopted unanimously.

The Chair called on Dr Douglas to report on ACC14. Dr Douglas' report is posted on the GCO website.] The Chair offered her observations on ACC14.

The Secretary read a letter from former member of Council Josephine Hicks, Esq.

The Chair called on Ms Ballentine for a report on the Ridley-Cambridge Draft. She made two corrections to the copy before members: Line 86: delete the words "unity where" and substitute "uniformity in which," and line 96, the word "one" should be "on." The Chair asked that discussion be postponed until after EC had a chance to read it.

Break

Ms Ballentine thanked members Canon Mark Harris, Ms Varghese, Mr Zeigler and Dr Douglas for their work. Ms Ballentine moved adoption of the response with editorial amendments. The motion was duly seconded and carried. The Chair thanked Ms Ballentine. [The response to the Ridley-Cambridge Draft of the proposed Anglican Covenant is posted on the GCO website.]

The Chair called on Mr Garner for the report of the Archives Strategy Committee. He gave background to the Archives having to move. He presented resolution EC002.

EC 002

To: The Executive Council

From: The Episcopal Archives Strategy Committee

Date: October 8, 2009

Title: **Appointment of the Episcopal Archives Project Development Committee for the New Archives and Mission Research Center, Austin, Texas**

*Resolved*, That the work of the Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 be commended for their efforts in bringing to conclusion the selection of an appropriate site for the relocation of The Archives of the Episcopal Church, the conceptual design for the development of the selected site, initiation of fundraising efforts, and the purchase of a site in Austin; and be it further

*Resolved*, That the Presiding Officers shall appoint a Committee to provide guidance and oversight of such continuing efforts as may be required for the development of Block 87, Austin, to include, but not be limited to:

1. raising the funds required for development of the selected site;
2. reviewing and refining the conceptual design and project development budgets;
3. identifying and coordinating appropriate development partners;
4. completing design and construction documents;
5. selecting appropriate consultants and contractors to obtain required regulatory approvals and to manage site improvements;
6. communicating with donors;
7. relocating the various archival collections;
8. dedicating the completed facilities; and,
9. reporting regularly on progress and receiving the appropriate advice and consent of the Executive Council, the Board of the Archives, and General Convention; and be it further

*Resolved*, That funds allocated under the resolutions noted above shall continue to be available for the work of this Committee and that periodic reports of the expenditures shall be provided to Executive Council; and be it further

*Resolved*, That the Presiding Officers, in identifying and appointing members of this Committee, consider but not be limited by the following desirable skills and numbers:

- Board of the Archives (2)
- Executive Council (2)
- Experienced in funds development (2)
- Experience in the design and construction of complex projects (2)
- Holders of "corporate memory" and passion for the project (1)
- Persons of leadership and influence within the dioceses of Texas (2)
- Persons of financial means and/or a member of the Campaign Committee (2)
- Canonical Archivist and the Treasurer of the DFMS, *ex officio*

### **Explanation**

The Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 has completed oversight of final site selection, conceptual design, and due diligence, initial phase of fund raising, and purchase and closing of Block 87, Austin, Texas for the

development of a new Archives and Mission Research Center. A copy of these referenced resolutions is attached. (Attachment A)

A diversity of individual gifts is needed for the next phase of oversight and effective completion of the many tasks that lie ahead for the successful raising of funds; relations with development partners, neighborhood businesses, governmental agencies; finalizing design; and, the selection of appropriate consultants and construction contractors. The number of members is not as critical as the skills available; individual members may possess several of the desired skills.

Dr Glover reported that the Standing Committee on Finances discussed the resolution and was not prepared to support it at this time. Considerable discussion ensued about Mission Funding and capital campaigns. The Vice Chair asked if there were a timeline for the project. Would failure to pass a resolution delay the project? The Treasurer said the deadline for the Archives vacating its space on the campus of the Seminary of the Southwest was 31 December 2012. Ms Ballentine asked if that were a "drop dead" deadline. The Treasurer opined it might be open to negotiation, if construction of a new facility were underway. Dr Glover offered to bring a resolution before Council in the afternoon. The Chair asked if Council were in favor of deferring discussion of EC002. The vote was unanimously in favor of deferral.

The Chair asked Dr Douglas to present an interim report of the INC055 Task Force on the United Thank Offering [hereafter UTO]. Dr Douglas named the members of the Task Force and reported its timeline. Deacon Hardy reported that at a meeting of Province VII concern was raised about why TEC would take UTO funds. The perception, she said, was of a takeover of UTO. Dr Douglas reminded Council of the larger issues of the relationship of the Episcopal Church Women to TEC and of the Triennial to the General Convention. KS informed Council that the delegation from the Diocese of Fort Worth to Triennial had found Dr Douglas' presentation to the Episcopal Church Women difficult. The former UTO board reported of having been blindsided by the Task Force. The Triennial had petitioned the Presiding Officers for additional representation on the Task Force by an additional member of the UTO board and two members of the Episcopal Church Women board. Dr Douglas likened the situation with UTO to Easter: death and resurrection. Deacon Hardy observed it depended on who was pronouncing death. Ms Anne Watkins wondered how much of the difficulty were due to the women's movement: career vs. home? Dr Douglas also noted a generational component.

The Chair called on the Treasurer for a report. Council questioned the Treasurer on the timeline for the budget and about the gap between anticipated income and expenses. Much discussion concerned governance and management: the Standing Committee on Program, Budget & Finance eliminating individual offices and the Chief Operating Officer's decision to inform ECC staff at General Convention that their positions would be eliminated.

The Chair called on Ms Varghese to give the report of the Standing Committee on Advocacy and Networking for Mission. Ms Varghese moved A&N002 – Continuing Committees of EC.

A&N 002

TO: Executive Council  
FROM: Standing Committee on Advocacy and Networking  
DATE: October 8, 2009  
RE: Continuing Committees of Executive Council

Resolved, That the Executive Council meeting in Memphis Tennessee from October 5 – 8, 2009 supports the Executive Council's Committee on the Status of Women and the Executive Council Committee on HIV/AIDS as continuing committees of Executive Council pursuant to Canon I.4.3(g).

Mr Garner asked if there were funding for the Executive Council Committee on HIV/AIDS. The Treasurer said it had no budget for 2010-2012. The Secretary said the committee was invited to First Meeting of CCABs, as the budget was in the present triennium and proposed the committee plan to work electronically in the next triennium. The resolution carried unanimously.

Ms Varghese moved A&N001 – Hyatt Hotels.

A&N 001

TO: Executive Council  
FROM: Standing Committee on Advocacy and Networking  
DATE: October 8, 2009  
RE: Hyatt Hotel Chain

Resolved, That the Executive Council, meeting in Memphis, Tennessee, October 5-8, directs the Executive Officers of General Convention and the Office of General Convention to refrain from using the Hyatt hotel chain for General Convention and its related bodies and staff, until housekeeping staff summarily fired from its Massachusetts hotels and replaced by contract workers are offered the opportunity to be restored to their original employment and work conditions and provided with back pay for time missed due to their fall 2009 layoffs; and be it further

Resolved, That the Executive Council expresses its support for these long-term employees and their efforts to return to their work positions; and be it further

Resolved, That Council directs the Executive Officers to notify Hyatt of this decision; and be it further

Resolved, That the Standing Committee on Advocacy and Networking for Mission request the General Convention Office to monitor the development of negotiations between Hyatt and the affected housekeeping staff and report to the Committee at the February 2010 meeting of Executive Council.

Explanation:

Three Hyatt hotels in Boston and Cambridge fired 98 veteran housekeeping staff on 31 August 2009 with less than a day's notice.

These staff, who had received a livable wage and health benefits for as long as twenty years, were replaced overnight by outsourced workers being paid minimum wage without benefits.

The General Convention deputation of the Diocese of Massachusetts, lay, clerical, and episcopal, asks unanimously that General Convention and its related bodies boycott Hyatt hotels until this injustice is rectified. This boycott would be consistent with the Church's faithful witness to economic justice and fair treatment for all workers.

Ms Jane Cosby moved to amend the resolution by adding a resolve: "And be it further resolved we share this decision with our ecumenical partners and invite them to join us in this action; and it be further." The amendment was duly seconded and carried. The amended resolution carried unanimously. The Secretary asked member of Council to fill out and return Conflict of Interest Forms. He gave announcements.

Holy Eucharist

Lunch

At 2.00 pm the Chair PB called on Ms Ballentine for the report of the Standing Committee on World Mission. She announced that the Rev'd Brian Cole would serve as Vice Chair. She moved WM001 – Companion Relationship Tennessee and Ecuador Litoral.

WM 001

TO: Executive Council  
FROM: Standing Committee on World Mission  
DATE: May 20, 2009  
RE: EXTENSION OF A COMPANION DIOCESE RELATIONSHIP

*Resolved*, That the Executive Council meeting in Memphis, Tennessee from October 5-8, 2009 vote to recognize an extension of the Companion Diocese Relationship between the Dioceses of Litoral (Ecuador) and Tennessee for a period ending on January 31, 2010, unless further extended or terminated by mutual consent.

The resolution carried unanimously.

Ms Ballentine moved WM002 – Companion relationship Peru and Florida.

WM 002

TO: Executive Council  
FROM: Standing Committee on World Mission  
DATE: June 3, 2009  
RE: NEW COMPANION DIOCESE RELATIONSHIP

*Resolved*, That the Executive Council meeting in Memphis, Tennessee from October 5-8, 2009 vote to recognize a new Companion Diocese Relationship between the Diocese of Florida and the Diocese of Peru in the Anglican Church of the Southern Cone of the Americas for a period ending on December 31, 2013, unless extended or terminated by mutual consent.

The resolution carried unanimously.

Ms Ballentine moved WM003 – Companion Relationship Alabama and Haiti.

WM003

TO: Executive Council  
FROM: Standing Committee on World Mission  
DATE: June 9, 2009  
RE: NEW COMPANION DIOCESE RELATIONSHIP

*Resolved*, That the Executive Council meeting in Memphis, Tennessee from October 5-8, 2009 vote to recognize a new Companion Diocese Relationship between the Dioceses of Alabama and Haiti for a period ending on December 31, 2012, unless extended or terminated by mutual consent.

The resolution carried unanimously.

Ms Ballentine moved WM004 - Companion Relationship Maine and Haiti.

WM 004

TO: Executive Council  
FROM: Standing Committee on World Mission  
DATE: August 6, 2009  
RE: EXTENSION OF A COMPANION DIOCESE RELATIONSHIP

*Resolved*, That the Executive Council meeting in Memphis, Tennessee from October 5-8, 2009 vote to recognize the extension of the existing Companion Diocese Relationship between the Dioceses of Maine and Haiti for a period ending on October 31, 2012, unless further extended or terminated by mutual consent.

The resolution carried unanimously.

Ms Ballentine moved WM005 – Charge to Standing Commission on World Mission.

WM 005

TO: EXECUTIVE COUNCIL  
FROM: WORLD MISSION COMMITTEE  
DATE: OCTOBER 7, 2009  
RE: COMPANION DIOCESES

*Resolved*, That the Executive Council meeting in Memphis, Tennessee from October 5-8, 2009 direct the Standing Commission on World Mission to undertake a study of how Companion Diocese relationships can be more effectively supported and maintained, especially given staff and budget reductions at The Episcopal Church Center; and be it further

*Resolved*, That the study consider how to establish cooperation between dioceses that have a Companion Diocese Relationship in common; and be it further

*Resolved*, That the Standing Commission on World Mission include in their study how Companion Diocese Relationships can be intentional in furthering healthy relationships between The Episcopal Church and other Provinces of the Anglican Communion where communion may be strained by differences of theology, polity, and church practice; and be it further

*Resolved*, That the Standing Commission complete this study in the first year of the 2010-2012 triennium and report to the Standing Committee on World Mission of the Executive Council as soon as the study is completed.

The resolution carried unanimously.

The Chair called on Ms Jennings for the report of the Standing Committee on Governance & Administration for Mission. Ms Jennings moved GAM001 – Meeting Logistics. Considerable discussion ensued about signals sent to the LGBT community by meeting in a state (Utah) that does not recognize same-sex marriage/civil partnership. Concern was raised also for the difficulty in travel to Salt Lake City for members from Latin America and the Caribbean. Some members favored choosing Baltimore, because it is the cheapest option, but other members thought it favored the East Coast. Support was voice for the progressive stance of the Diocese of Utah. Members with positive and negative impressions of previous meetings at the Maritime Institute voiced their concerns. Bp Bruno moved to amend the resolution with a final resolve, as follows: “We recognize that the State of Utah has laws that inhibit and prevent same sex relationships. We will therefore notify the proper adjudicatory groups of our presence and make sure the rights of the members of our community will be protected as per the actions of the GC2009.” The amendment was duly seconded. Ms Ballentine advised Council that the proposed amendment would have no effect. The Chair called for a vote on the amendment, which failed. The Chair called for a vote on the original resolution, which failed 25 – 10. The Chair proposed referring the issue of future meetings of Executive Council to the Agenda Committee.

Ms Jennings said all members of Council had received a letter from the Board of Governors of Episcopal Life Media, a Committee of Council. She said her standing committee had insufficient time to address the issues raised therein. A subcommittee of the standing committee of Deacon Hardy, Ms Vycke McEwen and Mr Krislock will work on the matter, and the standing committee will report back to Council at the February meeting.

The Chair asked Dr Glover to report for the Standing Committee on Finances for Mission. Mr Glover moved EC001 – Appointment of Auditor.

EC 001

To: Executive Council  
From: Audit Committee  
Date: October 8, 2009  
Subject: Appointment of Independent Auditors

**Resolved**, that the Executive Council, upon the recommendation of the Audit Committee, hereby approves the appointment of Grant Thornton, LLP, to audit all accounts under the management or control of the Council and the Domestic and Foreign Missionary Society for the year ending December 31, 2009.

#### EXPLANATION

Pursuant to its By-Laws, Article III, Sec. 4, the Executive Council, upon recommendation from the Audit Committee, approves the appointment of an independent Certified Public Accountant firm to audit annually all accounts under the management or control of the Council and the Society.

The resolution carried unanimously.

Dr Glover moved EC002s – Appointment of Advisory Committee to SCFM.

EC 002s

To: The Executive Council

From: The Episcopal Archives Strategy Committee

Date: October 8, 2009

Title: **Appointment of the Episcopal Archives Project Development Committee for the New Archives and Mission Research Center, Austin, Texas**

*Resolved*, That the work of the Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 be commended for their efforts in bringing to conclusion the selection of an appropriate site for the relocation of The Archives of the Episcopal Church, the conceptual design for the development of the selected site, initiation of fundraising efforts, and the purchase of a site in Austin; and be it further

*Resolved*, That the Presiding Officers shall appoint an advisory Committee to the Standing Committee on Finances for Mission, working with the Board of the Archives, to provide guidance and oversight of such continuing efforts as may be required for the development of Block 87, Austin: and be it further

*Resolved*, That the Presiding Officers, in identifying and appointing members of this Committee, consider but not be limited by the following desirable skills and numbers:

Board of the Archives (2)

Executive Council (2)

Experienced in Capital Funds development (2)

Experience in the design and construction of complex projects (2)

Holders of “corporate memory” and passion for the project (1)

Persons of leadership and influence within the dioceses of Texas (2)

Persons of financial means and/or a member of the Campaign Committee (2)

Canonical Archivist and the Treasurer of the DFMS, ex officio

Explanation

The Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 has completed oversight of final site selection, conceptual design, and due diligence, initial phase of fund raising, and purchase and closing of Block 87, Austin, Texas for the development of a new Archives and Mission Research Center. A copy of these referenced resolutions is attached.

A diversity of individual gifts is needed for the next phase of oversight and effective completion of the many tasks that lie ahead for the successful raising of funds; relations with development partners, neighborhood businesses, governmental agencies; finalizing design; and, the selection of appropriate consultants and construction contractors. The number of members is not as critical as the skills available; individual members may possess several of the desired skills.

After considerable discussion about the meaning of capital funds experience, Dr Douglas moved to amend, adding a final resolve: "Resolved, that this Advisory Committee work with appropriate staff at the Episcopal Church Center, including Mission Funding, in these efforts." The amendment was duly seconded and carried unanimously. The amended resolution carried unanimously.

Dr Glover moved FFM001 – Loans for Reorganizing Dioceses.

FFM 001

TO: Executive Council

FROM: Standing Committee on Administration & Finance

DATE: October 8, 2009

RE: Loans for Reorganizing Dioceses

Resolved, That the Executive Council is grateful for the work of reorganization by the following dioceses: The Episcopal Diocese of Fort Worth; the Episcopal Diocese of Pittsburgh; the Episcopal Diocese of Quincy; and the Episcopal Diocese of San Joaquin; and be it further

Resolved, That the Executive Council supports these dioceses in 2010 by making loans available in an amount not to exceed \$125,000 per diocese, the terms of such loan to

be determined in consultation between the Diocese and the following officers of the Domestic & Foreign Missionary Society: the Treasurer or the COO, and either of the President of the House of Deputies or the Presiding Bishop ~~or the Chief Operating Officer~~, which shall be reported to the Council not later than its February 2010 meeting.

#### EXPLANATION

The Domestic and Foreign Missionary Society wishes to support the continuing work of reorganizing dioceses but is not in a financial position to make further unrestricted grants to these dioceses. The DFMS may access various sources (e.g., cash reserves, its own line of credit) to fund these loans to dioceses.

A precedent for such loans was established by Executive Council in April 2009 (AF-095) when it approved a loan to the Episcopal Diocese of San Joaquin of up to \$500,000 to support that diocese's protection of property.

DFMS staff and leaders of the four dioceses have discussed and agreed the general terms of such loans, including:

- Interest payable monthly at an annual rate of 4.75% (adjusted upwards if interest rates rise)
- Repayable at the earlier of December 31, 2012 or the final release of certain property and funds claimed by the diocese.

The resolution carried unanimously.

Dr Glover moved FFM002 – Updated Travel Guidelines.

FFM 002

TO: Executive Council

FROM: Standing Committee on Administration & Finance

DATE: October 8, 2009

RE: Updated Travel Guidelines

Resolved, That the revised official Travel Guidelines for the Domestic and Foreign Missionary Society are adopted, effective 11/01/09.

#### EXPLANATION

The Travel Guidelines have been amended:

- requiring the filing of reimbursement requests (immediately or within 21 calendar days of completing a trip or incurring an expense) with proper supporting documentation

- encourage early booking of airline reservations
- clarify reimbursement for individual meals

After members gave illustrations of difficulties with cheap flights, the Chair suggested they submit amendments to the standing committee at a subsequent meeting. The resolution carried unanimously.

Dr Glover moved FFM003, FFM004, FFM005, FFM006 and FFM007: Trust Funds for Liberia.

FFM 003

To: The Executive Council  
 FROM: The Joint Standing Committee on Finances for Mission  
 Date: October 8, 2009  
 Subject: **Revised Language:** Trust Fund #37 (African Boat Fund (1884) Gift)

**Resolved**, that the language of Trust Fund # 37, African Boat Fund (1884) Gift, be revised to include the italicized wording:

*"This fund was originally established for the purchase and hiring of boats to be used in the work of the Cape Mount Station in Liberia but, effective October 2009, may also be used for any purpose of the Episcopal Church of Liberia as recommended by the Bishop and the Standing Committee. Income to the Diocese of Liberia.*

**EXPLANATION**

**Trust Fund #37 African Boat Fund (1884) Gift**

This request comes from the Rt. Rev. Bishop Jonathan B. B. Hart and the Standing Committee as the original intent is inappropriate for contemporary travel circumstances. The revised wording is more reflective of current realities.

FFM 004

To: The Executive Council  
 From: The Joint Standing Committee on Finances for Mission  
 Date: October 8, 2009  
 Subject: **Revised Language:** Trust Fund # 483 (Ramsaur, William Hoke, Memorial Building Fund (1935) Gift of, A Special

**Resolved**, that the language of Trust Fund # 483, Ramsaur, William Hoke, Memorial Building Fund (1935) Gift of, A Special, be revised to remove the stricken wording and add the italicized wording as follows:

From the Woman's Auxiliary of the Province of Sewanee for the *reconstruction and construction of any building(s) within erection of the William Hoke Ramsaur Building in the Episcopal Church of Liberia*. Use of income to be determined by action of the ~~National~~ Executive Council in consultation with the Executive Board of the Woman's Auxiliary of the Province of Sewanee. (Present designation: Liberia.

#### EXPLANATION

#### **Trust Fund # 483 Ramsaur, William Hoke, Memorial Building Fund (1935) Gift of, A Special**

This request comes from the Rt. Rev. Bishop Jonathan B. B. Hart and the Standing Committee of the Episcopal Church of Liberia. The change of language has been agreed by the executive board of the Episcopal Church Women (Province IV), the successor to the Woman's Auxiliary of the Province of Sewanee.

FFM 005

To: The Executive Council  
From: The Joint Standing Committee on Finances for Mission  
Date: October 8, 2009  
Subject: **Revised Language:** Trust Fund # 892 – (Cuttington University College Trust Fund No. 1, 1985)

**Resolved**, that the language of Trust Fund # 892 (Cuttington University College Trust Fund No. 1, 1985), be revised to include the italicized wording:

This Fund was established to meet the matching fund requirement of the USAID contract and enable The Episcopal Church to receive a grant for Cuttington College operating expenses in the amount of \$600,000 for the period 1985-1986. *With completion of the time limitation, effective October 2009, the Fund may now be used for any purpose of the Episcopal Church of Liberia as recommended and approved by the Cuttington University Board of Trustees.*

#### EXPLANATION

#### **Trust Fund # 892 Cuttington University College Trust Fund No. 1 (1985)**

This request comes from the Rt. Rev. Bishop Jonathan B. B. Hart and the Cuttington University Board of Trustees after they determined that the original intent of the trust has been fulfilled.

FFM 006

To: **Executive Council**  
From: The Standing Committee on Finances for Mission  
Date: October 8, 2009

Subject: Cuttington University College (CUC) Draw from Trust Fund 844 and 892

Resolved, That a total of \$261,411 be withdrawn from Trust Fund 844 (Cuttington University College Endowment Fund) and Trust Fund 892 (Cuttington University College Trust Fund No. 1, 1985) be remitted to Cuttington University College (CUC) to meet operating expenses.

**EXPLANATION**

This withdrawal request comes from the Board of Governors of Cuttington University (Liberia) to release \$172,439.09 from Trust Fund 844 and \$88,971.41 from Trust Fund 892 to meet operating expenses. After these withdrawals, only the original principal amounts totaling \$865,000 will remain in the trusts.

FFM 007

To: Executive Council  
From: The Joint Standing Committee on Finances for Mission  
Date: October 8 , 2009  
Subject: The Episcopal Church of Liberia – Draw from Trust Funds 1, 37, 112, 419, 483, and 555

**Resolved**, That at the request of The Episcopal Church of Liberia to fund its operating expenses, a total of \$97,891 be withdrawn from the following trusts:

- Trust Fund 37 (African Boat Fund (1884) Gift
- Trust Fund 112, Rumney, The Rev. Theodore S., Divinity Scholarship (1897) Gift
- Trust Fund 419 (Jones, Miss Margaret J., San Francisco, CA (1928) Bequest of, A Special
- Trust Fund 483 (Ramsaur, William Hoke, Memorial Building Fund (1935) Gift of, A Special
- Trust Fund 555 (Liberia, Missionary District of, Church Endowment Fund (1943) A Special

**EXPLANATION**

This withdrawal request comes from the Rt. Rev. Jonathan B. B. Hart, The Chair of the Board of Trustees and the President of the Standing Committee to assist with for meeting operating expenses. After these withdrawals, only the original principal amounts totaling \$74,402 will remain in the trusts.

TF #	Accumulated Appreciation
37.00	\$ 3,204
112.00	\$ 6,924

419.00	\$ 24,471
483.00	\$ 40,662
555.00	\$ 22,630
	\$ 97,891

Each resolution was voted on separately, and all carried unanimously.

Dr Glover moved FFM008 and FFM009 – Trust Funds for Lexington.

Each resolution was voted on separately, and both carried unanimously.

FFM 008

To: The Executive Council  
 From: The Joint Standing Committee on Finances for Mission  
 Date: October 8, 2009  
 Subject: Trust Fund #1034 (Episcopal Diocese of Lexington – Bishop Burton Fund, Lexington, KY)

**Resolved**, that Trust Fund # 1034, Episcopal Diocese of Lexington – Bishop Burton Fund, be established as an investment account for the Episcopal Diocese of Lexington in Kentucky, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

**EXPLANATION**

**Trust Fund # 1034 Episcopal Diocese of Lexington – Bishop Burton Fund, Lexington, KY (2009)**

This fund was established with \$5,761.86 as an investment account by the Episcopal Diocese of Lexington, KY. This is a custodial-type fund, meaning that DFMS is not trustee for these funds but as custodian is providing the owner (The Episcopal Diocese of Lexington, KY) with access to investment management through DFMS endowment. The owner may add to or withdraw principal funds at its discretion.

FFM 009

To: The Executive Council  
 From: The Joint Standing Committee on Administration & Finance  
 Date: October 8, 2009

Subject: Trust Fund #1035 (Episcopal Diocese of Lexington – St. Agnes House Fund, Lexington, KY)

**Resolved**, that Trust Fund # 1035, Episcopal Diocese of Lexington – St. Agnes House Fund, be established as an investment account for the Episcopal Diocese of Lexington in Kentucky, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

#### EXPLANATION

#### **Trust Fund # 1035 Episcopal Diocese of Lexington – St. Agnes House Fund, Lexington, KY (2009)**

This fund was established with \$80,642.72 as an investment account by the Episcopal Diocese of Lexington, KY. This is a custodial-type fund, meaning that DFMS is not trustee for these funds but as custodian is providing the owner (The Episcopal Diocese of Lexington, KY) with access to investment management through DFMS endowment. The owner may add to or withdraw principal funds at its discretion.

The Chair called on Deacon Star for the report of the Standing Committee on Local Ministry & Mission. Deacon Star said his committee had discussed future work and had received LMM 001 – Jubilee Centers, but had not brought it forward. After discussion Council voted unanimously to consider this resolution as EC003.

EC 003

TO: Executive Council

FROM: Gary Williams

DATE: October 8, 2009

SUBJECT: **Jubilee Programs**

Here is a list of Jubilee Programs to be reviewed by Executive Council on October 5, 2009 – October 8, 2009.

#### **NEW AFFIRMATIONS**

1. Casa San Miguel of St. Michael and All Angels  
601 Montañó Road NW  
Albuquerque, NM 87107  
Diocese of the Rio Grande
2. Community Health Ministry  
903 6th Street  
Wamego, KS 66547  
Diocese of Kansas

3. Grace Episcopal Cathedral  
701 SW 8th Avenue  
Topeka, KS 66603-3219  
Diocese of Kansas
4. Grace's Grocery at Grace Episcopal Church  
520 South 291 Highway  
Liberty, MO 64068  
Diocese of West Missouri
5. Interfaith Cooperative Ministries  
P.O. Box 2225  
Phoenix, AZ 85002  
Diocese of Arizona
6. Office of Immigration & Social Justice Ministries  
525 NE 15th Street  
Miami, FL 33132  
Diocese of Southeast Florida
7. St. Aidan's Episcopal Church  
14301 S. Blackbob Rd.  
  
Olathe, KS 66062  
  
Diocese of Kansas
8. St. Paul's Episcopal Church  
P.O. Box 1034  
  
Manhattan, Kansas 66505-1034  
Diocese of Kansas
9. St. Stephen's Episcopal Church  
1445 Norview Avenue  
Norfolk, VA 23513  
Diocese of Southern Virginia
10. St. Raphael Episcopal Church Food Pantry  
802 Leta Drive

Colorado Springs, Colorado 80911  
Diocese of Colorado

11. St. Thomas' Episcopal Church  
406 12th Street  
Sioux City, Iowa 51105-1305  
Diocese of Iowa
12. St. Elizabeth's Outreach Committee of St. Luke's  
209 South Market Street  
Mount Joy, PA 17552  
Diocese of Central Pennsylvania
13. Trinity Episcopal and Faith Lutheran Jubilee Center  
One Stop Help Center  
860 South 3rd Street  
Lander, WY 82520  
Diocese of Wyoming
14. Trinity Episcopal and Faith Lutheran Jubilee Center  
Lander Care and Share Food Bank  
281 Garfield St.  
Mailing Address: P.O. Box 1623  
Lander, WY 82520  
Diocese of Wyoming
15. Trinity Interfaith Food Pantry  
1027 Vermont Street  
Lawrence, KS 66044  
Diocese of Kansas

## **REAFFIRMATIONS**

1. All Saint's Episcopal Church (Babies in Need)  
2100 NW 99<sup>th</sup> Street  
Vancouver, WA 98665  
Diocese of Olympia
2. The Church of the Ascension  
21641 Great Mills Road  
Lexington Park, MD 20653  
Diocese of Washington

The resolution carried unanimously.

Break.

The Chair asked Ms Dorothy Davies-Flindall, liaison from the Anglican Church of Canada, to report. The Chair opened the floor for nomination for liaison to the Anglican Church of Canada. Ms Davies-Flindall asked that an alternate also be elected. Canon Mark Harris nominated Ms Martha Gardner. There being no further nominations, nominations were closed. Ms Gardner was declared elected. The Chair opened the floor for nominations for alternate. Dr Douglas nominated the Rt Rev'd Wendell Gibbs. There being no further nominees, nominations were closed. Bp Gibbs was declared elected. The Chair opened the floor for nomination for liaison to the ELCA. Ms Ballentine nominated Ms Lee. There being no further nominations, nominations were closed. Ms Lee was declared elected. The Chair opened the floor for nominations for alternate. Canon Harris nominated Ms Cheney. There being no further nominations, nominations were closed. Ms Cheney was declared elected.

The Chair opened nominations for at-large seats on the Agenda Committee. Ms Gardner nominated Mr Garner. Ms Ballentine nominated Ms Wilson. Ms Varghese nominated Scott Evenbeck. Dr Douglas nominated the Rev'd Dylan Breuer. Ms Wilson nominated Bp Bruno. Canon Anderson nominated Katie Sherrod. Canon Harris moved to closed nominations. The motion was duly seconded and carried unanimously.

Ambassador Watt presented the nominees for ratification of the Board of Episcopal Relief & Development. The nominees were ratified unanimously.

The Chair proposed her appointees for the Executive Council Committee on the Status of Women. Council confirmed her appointments unanimously.

The Chair asked if Council would accept election by plurality for membership on the Agenda Committee. Council agreed. Ballots were distributed and collected.

The Chair gave Closing Remarks.

The Chair introduced Bill Craddock, Director of CREDO, Inc. Mr Craddock showed the film, "Who Are We." He announced that it and supporting reports were available on a landing page at [episcopalchurch.org](http://episcopalchurch.org). (The film is also available on youtube.) He informed Council that an abbreviated report had been placed on each plenary table. Mr Craddock thanked the College for Bishops for their participation. He announced that a Spanish version of the film and reports would be posted on-line in December.

The Vice Chair assumed the chair and announced that Bp Bruno and Ms Wilson had been elected members of the Agenda Committee. She gave Closing Remarks.

The Secretary led Council in a real time evaluation of the meeting.

The Vice Chair adjourned Council.

Respectfully submitted,

(The Rev'd Canon) Gregory Straub, Secretary

To: The Executive Council  
From: The Episcopal Archives Strategy Committee  
Date: October 8, 2009

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**Title: Appointment of the Episcopal Archives Project Development Committee for the New Archives and Mission Research Center, Austin, Texas**

*Resolved*, That the work of the Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 be commended for their efforts in bringing to conclusion the selection of an appropriate site for the relocation of The Archives of the Episcopal Church, the conceptual design for the development of the selected site, initiation of fundraising efforts, and the purchase of a site in Austin; and be it further

*Resolved*, That the Presiding Officers shall appoint a Committee to provide guidance and oversight of such continuing efforts as may be required for the development of Block 87, Austin, to include, but not be limited to:

1. raising the funds required for development of the selected site;
2. reviewing and refining the conceptual design and project development budgets;
3. identifying and coordinating appropriate development partners;
4. completing design and construction documents;
5. selecting appropriate consultants and contractors to obtain required regulatory approvals and to manage site improvements;
6. communicating with donors;
7. relocating the various archival collections;
8. dedicating the completed facilities; and,
9. reporting regularly on progress and receiving the appropriate advice and consent of the Executive Council, the Board of the Archives, and General Convention; and be it further

*Resolved*, That funds allocated under the resolutions noted above shall continue to be available for the work of this Committee and that periodic reports of the expenditures shall be provided to Executive Council; and be it further

*Resolved*, That the Presiding Officers, in identifying and appointing members of this Committee, consider but not be limited by the following desirable skills and numbers:

- Board of the Archives (2)
- Executive Council (2)
- Experienced in funds development (2)
- Experience in the design and construction of complex projects (2)
- Holders of “corporate memory” and passion for the project (1)
- Persons of leadership and influence within the dioceses of Texas (2)
- Persons of financial means and/or a member of the Campaign Committee (2)
- Canonical Archivist and the Treasurer of the DFMS, *ex officio*

**Explanation**

The Episcopal Archives Strategy Committee, operating under General Convention Resolution 2006-A143 and Executive Council resolutions 2007-AF040 and 2009-AF102 has completed oversight of final site selection, conceptual design, and due diligence, initial phase of fund raising, and purchase and closing of Block 87, Austin, Texas for the development of a new Archives and Mission Research Center. A copy of these referenced resolutions is attached.

A diversity of individual gifts is needed for the next phase of oversight and effective completion of the many tasks that lie ahead for the successful raising of funds; relations with development partners, neighborhood businesses, governmental agencies; finalizing design; and, the selection of appropriate consultants and construction contractors. The number of members is not as critical as the skills available; individual members may possess several of the desired skills.

**Attachments:**

GC Resolution 2006-A143: Relocation of the Archives of the Episcopal Church

EC Resolution 2007-AF040: Archives Relocation--Next Steps

EC Resolution 2007-AF102: Purchase of Land for Archives and Mission Research Center

**General Convention Resolution 2006-A143**

**Relocation of The Archives of the Episcopal Church**

*Resolved*, the House of \_\_\_\_\_ concurring, That the 75th General Convention hereby:

- (1) Authorizes and directs the Board of Archives and the Archives Strategy Committee heretofore established by Executive Council, as the same may from time to time be comprised, to investigate, evaluate and adopt a plan, with the advice and consent of the Executive Council, to relocate the Archives of the Episcopal Church to a site within the United States appropriate to and which will be adequate for the present and future needs of the Archives of this Church, as contemplated by Canon I.5., and those using the resources of the archives to be completed on or before January 1, 2010;
- (2) Authorizes the Board of Archives and the said Archives Strategy Committee, with the advice and consent of the Executive Council, to commence a fund raising case and campaign for the costs of planning, construction, relocation and endowment of an archives facility for the Episcopal Church; and
- (3) Authorizes the Board of Archives, upon the advice and consent of Executive Council, to incorporate under the State of New York Not-for-Profit Corporation Law and to seek 501(c)(3) recognition under the Internal Revenue Code of 1986, as amended; provided, however, that the Articles of Incorporation shall include a dissolution provision conforming with the laws of the State of New York and the Internal Revenue Code that upon dissolution, extinction or the winding up of its affairs, all assets and property of said corporation would be assigned, transferred and paid over to or for the benefit of the Domestic and Foreign Missionary Society.

**EXPLANATION**

For several years, the Board of Archives of the Episcopal Church has been considering the relocation of the Archives to a new site due to issues of space and access. (See Blue Book, 2003, p. 3) The spatial requirements of both the Archives and its present host, the Episcopal Theological Seminary of the Southwest, in Austin, Texas and concomitant financial issues now mandate that the Archives be relocated to a site that will both accommodate the needs of the Archives for effective and efficient operations and the convenient availability of these materials for the Church leadership and scholars and researchers.

In recognition of the issues facing the Board of Archives, Executive Council has established an Archives Strategy Committee comprised of both members of the present Board of Archives members and others appointed by Executive Council, which Committee has been established to assist the Board and Executive Council in planning, evaluating and implementing the relocation to a new site and the funding therefor. It is contemplated that other persons of specific skills and experience in particular areas of concern may be co-opted by the Board and/or the Committee from time to time to assist in the successful prosecution of this venture.

Therefore, the Board of Archives seeks authorization from the 75th General Convention to proceed with the project with a goal of having the relocation completed on or before January 1, 2010; to implement a case and a campaign to raise additional funds to finance the project and, if successful, establish an endowment for the maintenance of the archives; and, if deemed appropriate, to obtain access to funding sources that either would not or cannot make gifts and grants to a religious entity through a new corporate entity. The new corporate entity will be tailored to ensure that there would be no diversions of any assets or properties to other than the Episcopal Church. In each instance the Board of Archives and the Archives Strategy Committee will be working with the Executive Council, whose advice and consent will be sought.

**AF-040**

TO: The Executive Council  
FROM: The Standing Committee on Administration and Finance  
SUBJECT: Archives Relocation – Next Steps

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*Resolved*, the Executive Council, meeting in Dearborn, Michigan, on October 26-28, 2007, asks the Presiding Officers to appoint and convene the Archives Strategy Committee and direct that Committee together with the Archives Board to take next steps necessary to enable relocation of the Archives by December 31, 2009, to include the following:

- 1) final site selection;
- 2) secure purchase options on the preferred site, subject to the approval of the Standing Committee on Administration & Finance;
- 3) due diligence to determine the feasibility of developing the selected site to include, but not be limited to, conceptual design, fund raising, land use and all applicable environmental approvals, project cost estimates and finance plan.

This committee is authorized to expend up to \$2 million from sources to be determined by the Treasurer for these steps. Recognizing that time is of the essence, the committee will provide periodic reports to A&F and to Executive Council, including but not limited to its February 2008 meeting.

**A&F 102 – Adopted by majority**

To: The Executive Council  
From: The Joint Standing Committee on Administration & Finance  
Date: April 21, 2009  
Subject: Purchase of Land for Archives and Mission Research Center

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*Resolved*, That the Treasurer of the Domestic & Foreign Missionary Society is authorized to utilize the Society's line of credit to purchase land in Austin, Texas, identified on the city's plats as Block 87, at a \$9.5 million purchase price and related closing costs, the total of which shall not exceed \$10 million; and be it further

*Resolved*, That the revenue generated from the use of Block 87 as a surface parking lot will be used to offset payments on the aforesaid loan; and be it further

*Resolved*, That the Treasurer will contract for regular management, maintenance and improvement of Block 87 during the period in which it is used as a surface parking lot, including the negotiation of a contract with an appropriate parking lot management firm; and be it further

*Resolved*, That the Episcopal Archives Strategy Committee is authorized to continue with the existing members, and such members as may be needed and appointed by the Presiding Officers, until the Committee or its successor body is established prior to the first meeting of the Executive Council following the 76<sup>th</sup> General Convention.